

2018-2019

CATALOG &

StuDeNt

HANDBOOK

THE
MODERN | COLLEGE
of DESIGN

FUELED *by* PASSION. UNITED *in* DESIGN.

WHERE THE

BOB

BEGIN

WELCOME TO THE MODERN COLLEGE OF DESIGN

Our mission is to educate, develop, and prepare students for successful careers as leaders in design.

We are a nationally recognized, award-winning design college located in Kettering, Ohio.

The Modern has been named to Graphic Design USA (GDUSA) magazine's roster of Top Design Schools for seven consecutive years. Our instructors have been recognized as outstanding educators, and have earned awards for their design work.

For over 30 years, we've been offering students a unique college experience with small class sizes.

As for our campus, we just doubled our space; there's room to study, connect, and grow.



Joining The Modern is an invitation to develop into a design professional. Beginning on day one, you'll begin mastering the most sought-after skills in the design industry. If you've got the drive, we'll deliver the knowledge that can transform you into a design leader.



The Modern College of Design is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC).

The Modern receives its Associate Degree authorization and Certificate of Registration from the Ohio State Board of Career Colleges and Schools, Columbus, Ohio.

Certificate of Registration #85-03-0958T State Board of Career Colleges and Schools.

The Modern is approved by the State Approving Agency for Veterans Training, Ohio State Department of Education, Columbus, Ohio.

The Modern is authorized by:
Ohio Department of Higher Education
25 South Front Street
Columbus, Ohio 43215

The Kentucky Commission on Proprietary Education
Capital Plaza Tower, Room 302
500 Mero Street
Frankfort, KY 40601

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The Modern College of Design
1725 East David Road
Kettering, Ohio 45440
877-300-9866
themoderncollegeofdesign.com

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WHERE YOU

belong

The Modern is a close-knit group of creative and passionate individuals ready to change the world. We're small, which means we can provide one-on-one attention to our students. We're here to help you succeed – and dream big – and to push you further than you ever thought possible. It takes guts to go for great. We're here to support students every step of the way.









WHERE YOU CONMet

Renovated in 2018, The Modern was built for your growth and success. Unique places on campus allow you to experience a community aligned in purpose and passion. Hit the books in our library. Call the shots in our photography studio. Chill in one of our lounges. There's plenty of space to get to it or just relax with friends.

WHERE YOU ARE Recognized

2018 National Student Advertising Competition Team
District 5 Second Place, Best Creative, and Best Promotion



E Zed

The Modern's students are recognized by design organizations, have won hundreds of local, regional, and national awards, and are featured in GDUSA's "Top Students to Watch."

Top student honors have included 1st place, Best Creative, Best Promotion, and Best Presenters at the American Advertising Federation's District 5 National Student Advertising Competition (NSAC) and numerous District 5 ADDYs awards.



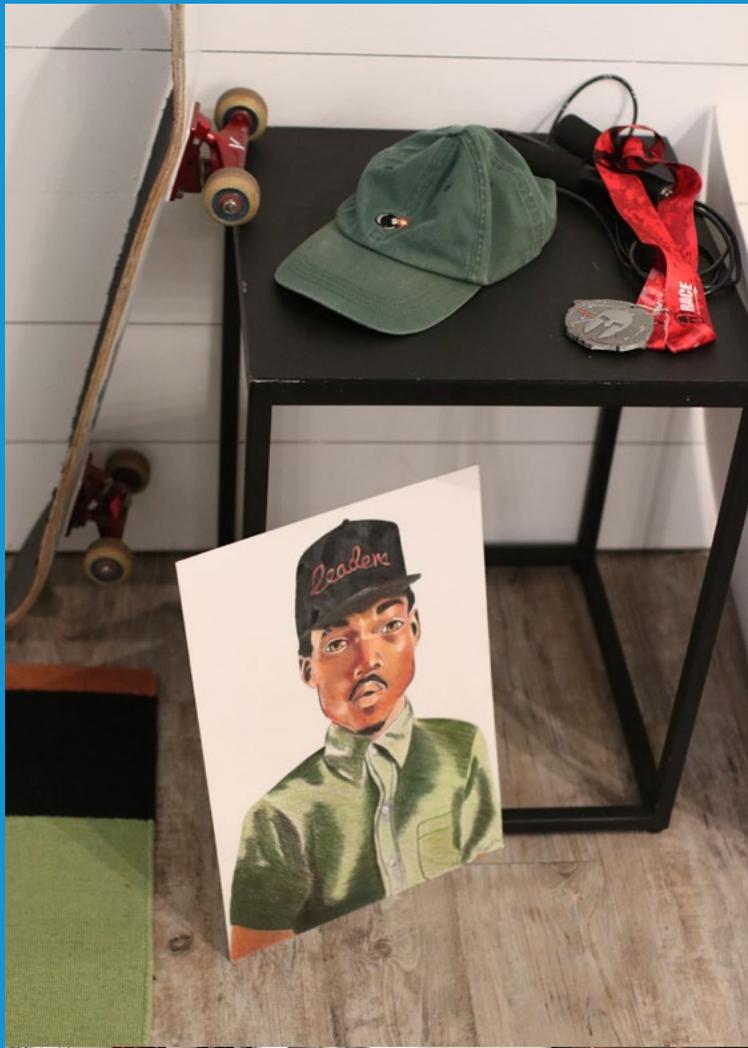
Dayton Visual Arts Center
The Cline Show: Annual Art & Design Student Invitational



GDUSA Magazine - 2018 Students to Watch
Lauren Murphree and Morgan Smither



AAF-Dayton 2018 Hermes Awards
The Dan Johnson Award for Creative Excellence - **Sean Cloonan**





PLAY

WHERE YOU

LIVE +

Kettering, Ohio, is a safe environment for study, work, and play. About 70 percent of The Modern students move to the Kettering area, while others commute from their hometown. The Modern works with preferred area housing communities to assist you with the best options and will make your transition to college as simple as possible.

WHERE YOU *become* Modern



The Modern College of Design guides students through an intensive two-year program that results in an Associate Degree of Applied Business in Design. Our courses are focused and aligned, and taught with one purpose in mind: to develop exceptional designers.



Be a

Designer



Create a brand identity. Code a website. Design a mobile app. Develop illustrations for an event poster. Shoot original photography. Produce graphics for a video. Designers have a valuable combination of skills in graphic design, web design, illustration, photography, video, and motion design.

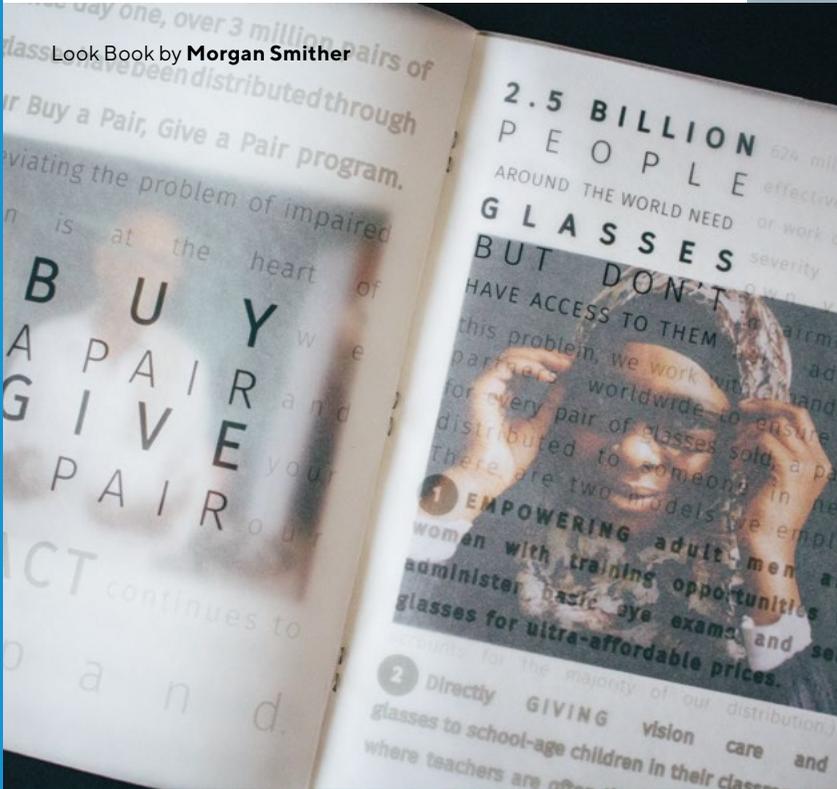
And beyond technical skills, The Modern teaches you to use creativity to solve problems. You'll learn how to develop your ideas from beginning to end by researching, brainstorming, sketching thumbnails, and completing final designs.

GRaPhic DESIGN



Branding by **Zack Pizzo**

Make the world beautiful. The Modern student learns to design packaging, posters, branding, book covers, retail design, brochures, and more. Make your mark on the world through engaging and stimulating designs that increase engagement and excite audiences around the world.



Look Book by **Morgan Smither**



City Rebrand by **Philip Heiss**

KODIAK ALASKA

- 
Kodiak Town Center 11.3 Miles 
- 
Kodiak Harbor 8.1 Miles 
- 
Buskin River State Park 27.8 Miles 
- 
Kodiak Municipal Airport 5.3 Miles 



Branding by **Indy James**

Personal Identity by **Joelle Kaiser**

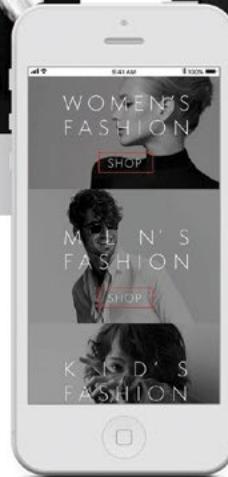
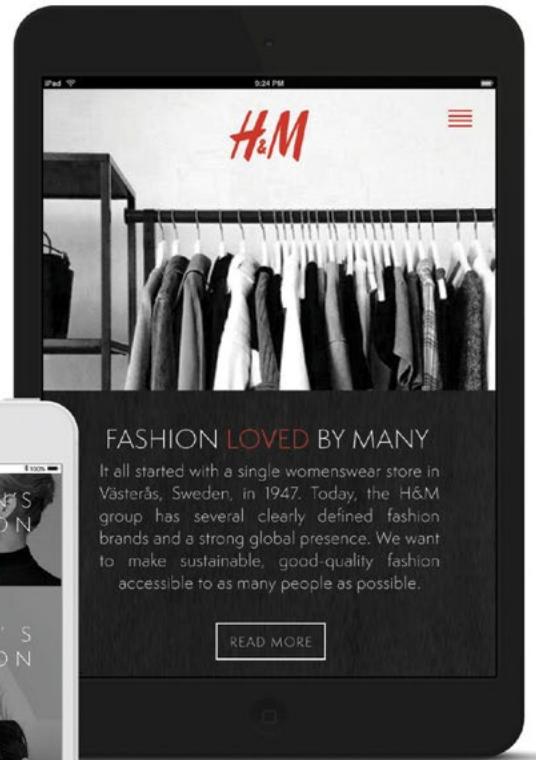


Package Design by **Monica Alexander**



Branding by **Hunter Buehler**



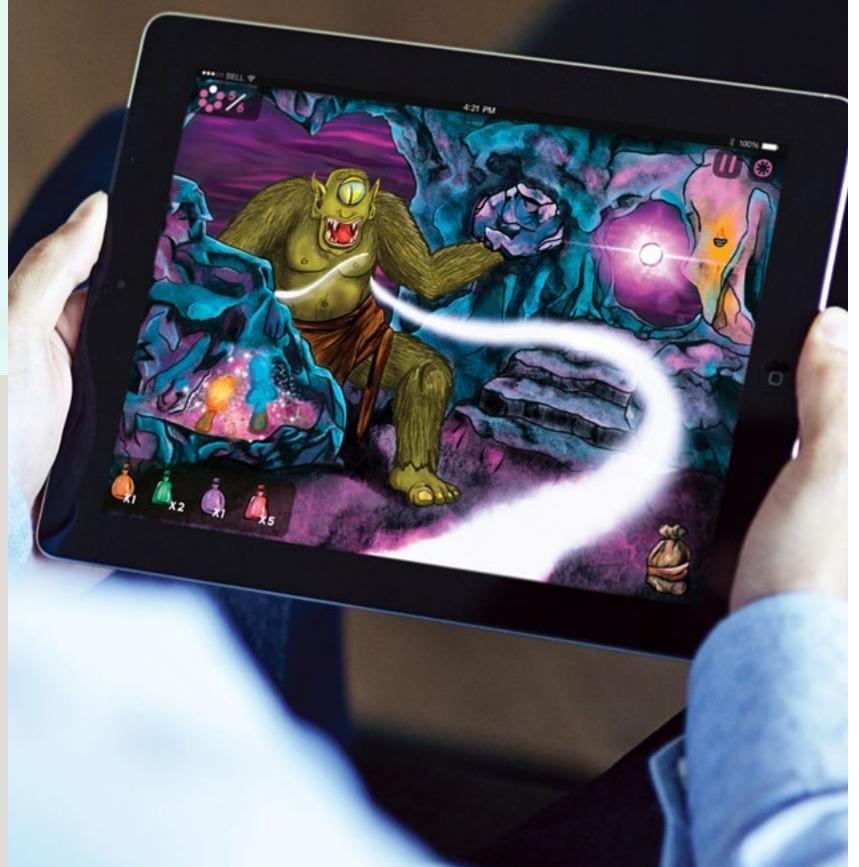


Web Design by **Morgan Smither**

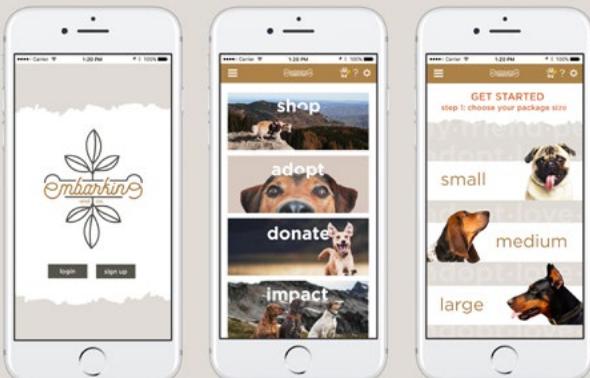
Web Design by **Damon Troncione**



Game Design by **Bryce Herbst**



App Design by **Alexis White**

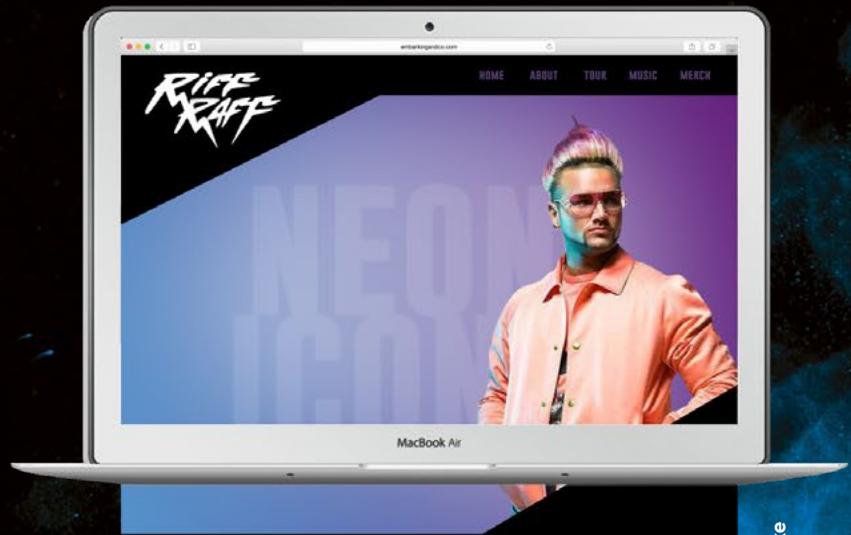


WEB DESIGN

Creating unique websites is crucial with our digital lifestyles. The Modern student uses HTML and CSS to develop fully functional, responsive websites, designed across multiple platforms.

Ui/Ux

In our digital age, customer service relies on an excellent user experience (UX). The number of user interfaces (UI) that are available to any given consumer is astounding. The Modern student concentrates on making designs accessible, intuitive, and attractive. Help build something people love to use.



WHO IS RIFF RAFF?

Riff Raff is an American rapper from Houston, Texas. He was formerly a member of the rap group Three Loco, but since then has been signed to Diplo and most recently single Blackbeard's label. His debut studio album, Neon Icon, was released June 24, 2014. Since then, he has released multiple EP's as well as his album Peach Panther, which was released June 24, 2016. Pink Python is expected to be released this summer.

[LEARN MORE](#)

BLACK-NEON TOUR DATES

APRIL 18, 2018

Astoria Park, New Jersey
House of Independents

[BUY TICKETS](#)

APRIL 26, 2018

Columbus, Missouri
Rosen Music Hall

[BUY TICKETS](#)

APRIL 27, 2018

Louisville, Kansas
Bottleneck

[BUY TICKETS](#)

APRIL 28, 2018

Livermore, Kentucky
Diamond Pub

[BUY TICKETS](#)

[VIEW MORE](#)

MUSIC



ROOKIE OF THE YEAR



DOLCE & GABBANA



NEON ICON



PEACH PANTHER



AQUABERRY AQUARIUS



THE WHITE WEST

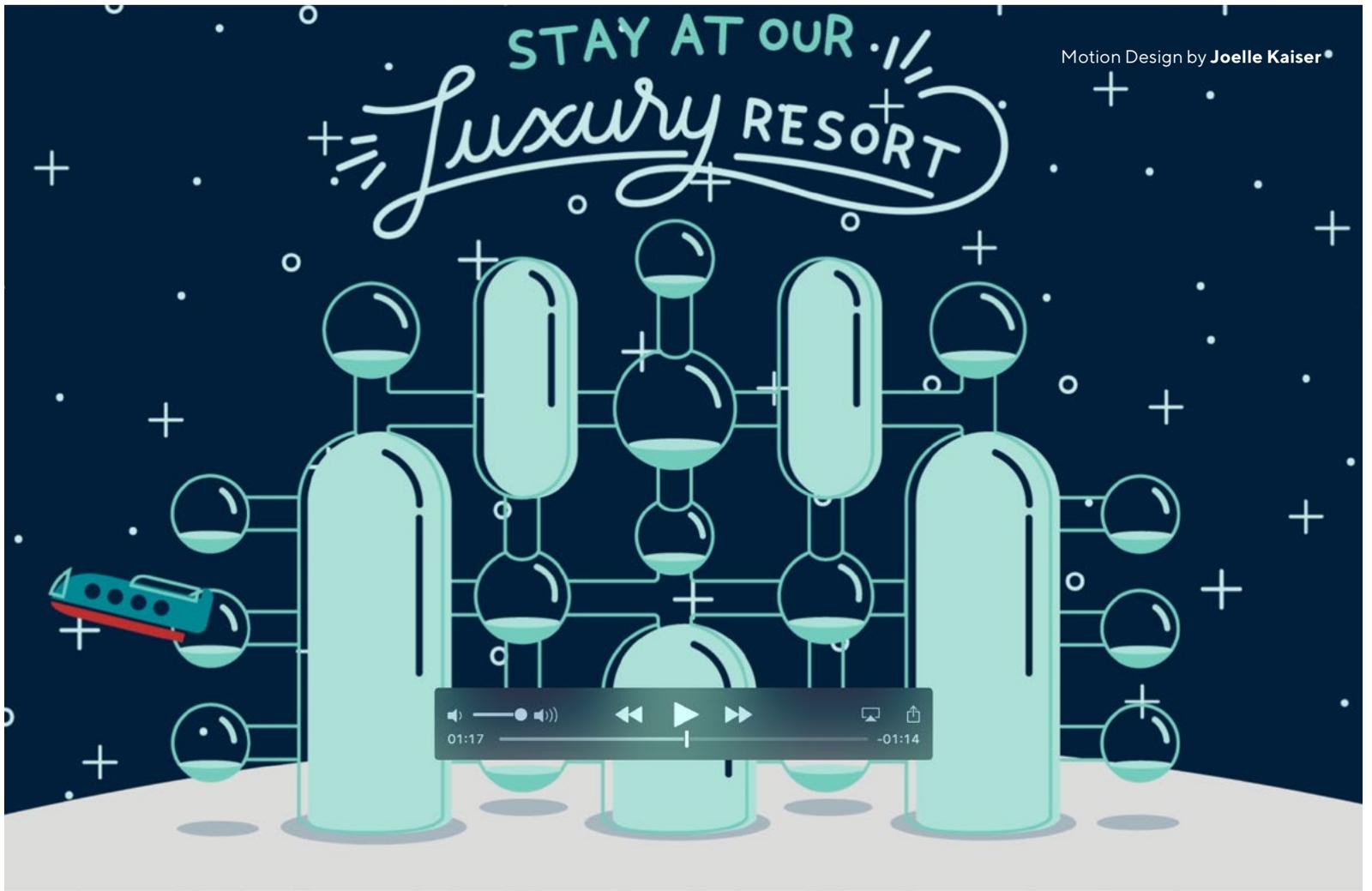
[VIEW MORE](#)

MERCH

Video is everywhere. As brands attempt to create exciting content for their consumers, help them create targeted and engaging stories. The Modern student writes scripts, develops storyboards, and produces video.

Video





Motion

Many industries understand the value of giving users an engaging design that is anything but stagnant. The Modern student designs and animates 2D motion graphics to help businesses grow, websites improve, and users stay interested.



Photo by Alpha Kane

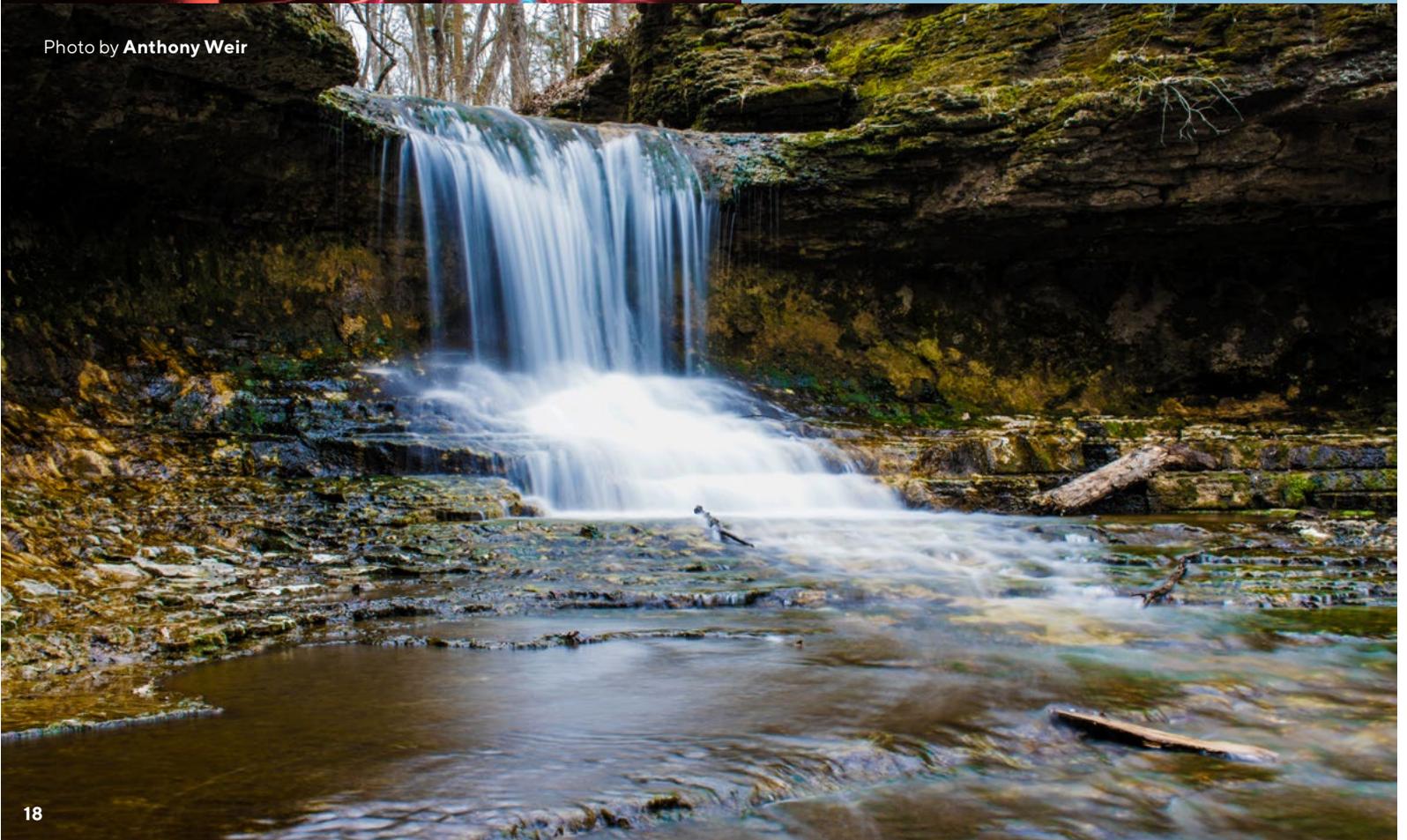


pho

Vinyl Design by Anna Beneke



Photo by Anthony Weir



Photography

In our content-heavy world, a striking photo can often cut through the noise. The Modern student gains a wide variety of experience in portraiture, product, fashion, and architectural photography. Shooting photos for design assignments allows students to see the power of original photography.



Illustration

Capturing a shortening attention span demands a creative illustrator. The Modern student creates traditional and digital illustration in a variety of styles and learns to see beyond the obvious. Students are encouraged to incorporate original illustration into many design assignments.



Illustration by **Nina Wurzelbacher**

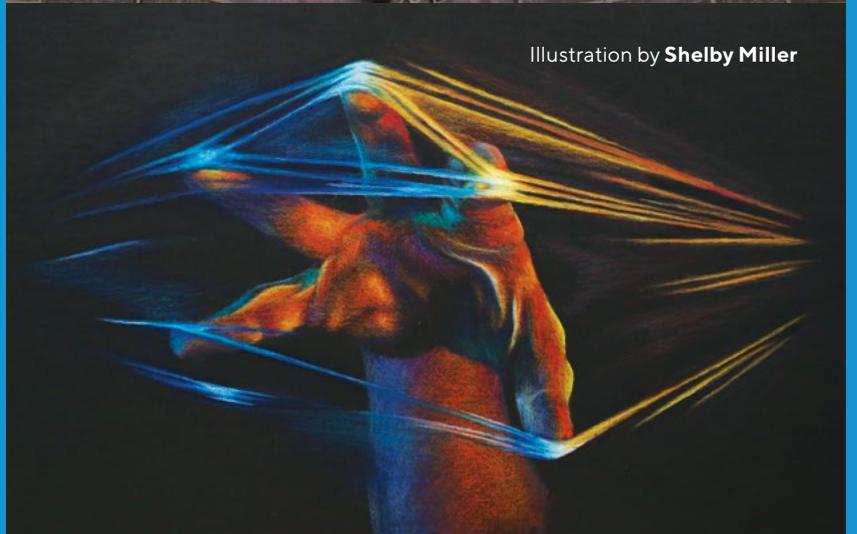


Illustration by **Shelby Miller**



Digital Illustration by **Brianna Beisner**



Illustration by **Lindsay Welton**

Digital Illustration by **Indy James**

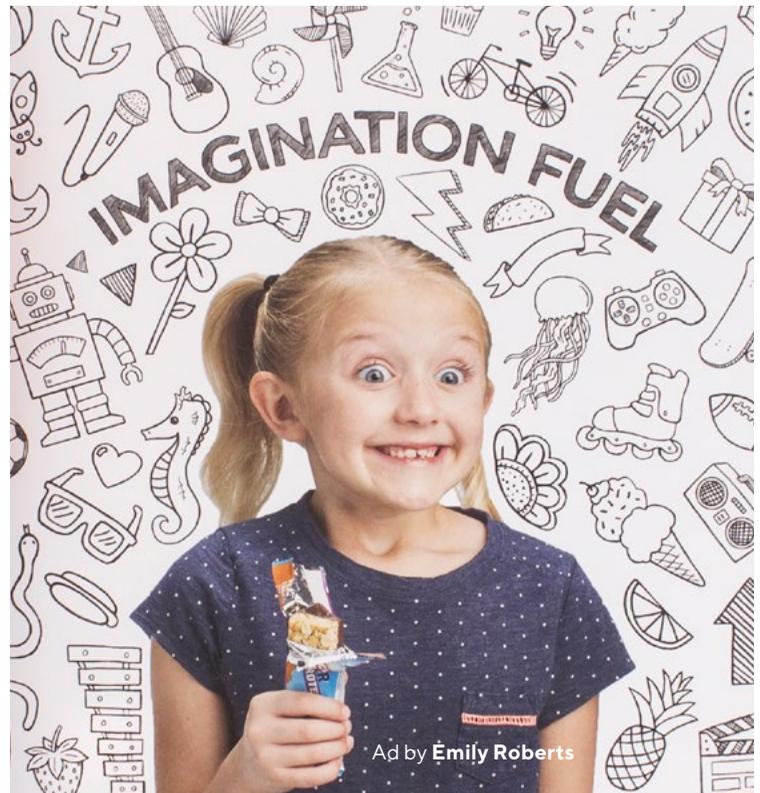
GRAB A HOLD
& WE WILL
SWIM
OUT OF
TOXIC
WATERS

Creati

Agencies and brands need individuals who can implement solutions that are unique and inspiring. As markets get more crowded, the creative professional is in high demand. The Modern student is prepared to challenge assumptions and incorporate creative solutions that stand above the industry average.

MaRketing

As marketing evolves, we prepare our students to stay relevant, agile, and successful in a variety of industries and markets. Students work collaboratively to create, design, and present marketing plans that are judged by industry leaders. Selected students are given the opportunity to compete in the American Advertising Federation's National Student Advertising Competition.



VITY



Mural by
Bryce Herbst



advertising

Advertising and digital agencies are looking for exceptional skill in a crowded marketplace. The Modern students are prepared to meet this demand. Students use their professional work to create a variety of advertising on both traditional and digital platforms.



Sierrah Lucas
Mossel Bay, Western Cape, South Africa

WHERE YOUR FUTURE STARTS

Studying at The Modern creates opportunities in the design careers of tomorrow.

Our 93-100%* job placement rate gives you confidence – the courses you take form your professional future.

Alumni work throughout Ohio, as well as around the world in cities like Toronto, Munich, Silicon Valley, and New York City. Some work for national brands, others for small agencies, and others enjoy working as freelancers or business owners.



Leo Gomez
St. Petersburg, Florida



Amber Brannon
Nashville, Tennessee



Rodney Crimes
Columbus, Ohio

Our Career Services department networks with employers nationwide and internationally. Services don't stop when you graduate. The Career Services team is available for alumni of The Modern, too, helping you with your first job and as you advance in the field.

*100% of graduates eligible for career services who began the program on August 31, 2012 (51 of 51) gained employment in the advertising field by June 24, 2015. 98% of graduates eligible for career services who began the program on August 26, 2013 (52 out of 53) gained employment in the advertising field by June 30, 2016. 93% of graduates eligible for career services who began the program on August 25, 2014 (50 of 54) gained employment in the advertising field by July 30, 2017.

APPLYING FOR ADMISSION

Students wishing to apply for admission to The Modern follow this list of steps.

Online Application:

Complete an online application at themoderncollegeofdesign.com.

Transcripts: Submit high school and/or college transcript (or dated GED score report).

If the high school and/or college transcript reflects a grade point average below a 2.0 cumulative grade point, the student must complete the following steps:

- a) Submit a 1–2 page essay describing how the student plans to achieve satisfactory progress at The Modern.
- b) Submit two letters of recommendation. These letters should be written by academic educators or work supervisors who are familiar with the student's work ethic and potential for success at The Modern.

Students submitting transcripts awarded by online or correspondence high schools must provide proof that the awarding school or organization complies with one of the following criteria:

- a) School or organization is authorized to offer online or correspondence high school diplomas by the state they are located within.
- b) School or organization is accredited by an accrediting agency recognized by the U.S. Department of Education and authorized to issue high school diplomas by that accrediting agency.
- c) School or organization is approved in writing by the Ohio State Board of Career Colleges and Schools.

If students participate in non-traditional education, students must submit a dated GED score report in place of a transcript.

Interview and Tour: Schedule an appointment to tour the college and meet with an admissions specialist for an interview.

During the interview, the admissions specialist evaluates students by using the following criteria to determine acceptance: artistic ability, computer skills, communications skills, leadership experience, and past academic achievement.

Students are required to present samples of their artwork. Variety in medium and subject is greatly encouraged. Examples of acceptable artwork include: drawings, paintings, sketchbooks, digital artwork, websites, motion/animation, video, and photography. Presenting original artwork is recommended.

If artwork was created digitally or you are not able to bring the original work, it is acceptable to present artwork digitally on a flash drive. Most students bring 8–10 pieces, but feel free to bring fewer or more.

Interviews may also be completed during an Open House. The Modern Open Houses provide a casual, open forum for learning more about The Modern without an appointment or interview. Students, their families, and friends are invited to view examples of student artwork as well as obtain information about financial aid, housing, and much more. Interviews for admission are available on a first-come, first-served basis.

If traveling to The Modern for an admissions interview is not possible, you may contact the Admissions Department to request an online portfolio review. The Modern strongly encourages prospective students to visit the campus for a tour and interview, but we understand that this is not always feasible.

Acceptance: The Modern considers applicants for acceptance based on a five-tier rubric. Students are scored up to 10 points each for artistic ability, communication skills, and academic

achievement. Students are scored up to five points for computer skills, and up to three points for leadership experience. Students must meet a minimum of 20 points to be accepted.

Applicants are notified by mail as to the status of their acceptance. Acceptance will be honored for three years. Students who withdraw must reapply regardless of prior acceptance.

Enrollment: After an applicant is accepted, he or she is invited to enroll by filling out and returning the enrollment agreement and paying the enrollment fee. The enrollment agreement and fee may be mailed or personally delivered to The Modern. The enrollment fee must be in the form of check or money order if received by mail. You may call to pay via credit card.

The enrollment fee is \$125 (\$75 if paid by December 31) and must be paid by the applicant to be officially placed on the roster.

Before signing the enrollment agreement, students are reminded to read the current Catalog and Student Handbook.

Enrollment is complete only after the student submits proof of graduation (official final transcript or GED report). Students cannot begin classes until enrollment is complete.

If a student chooses not to attend The Modern after enrollment is complete but decides to begin classes within two years of initial enrollment, the student is required to complete a new enrollment agreement. The student is not required to pay another enrollment fee.

Student Consumer Information Online

Course: Complete the Ohio State Board of Career Colleges and Schools' Student Consumer Information online course.

Financial Aid: Complete a financial aid appointment with the financial aid team at The Modern.

Proof of Graduation: Submit proof of graduation by July 1 (final transcript or GED report).

SAT/ACT SCORES

Although not required, The Modern encourages students to take the Scholastic Aptitude Test (SAT) and/or the American College Testing Assessment (ACT). Scores should be sent directly to The Modern through the appropriate testing report service.

The Modern Code Numbers
SAT: 5953 ACT: 6578

TRANSFER OF CREDITS TO THE MODERN

A student wishing to transfer credits to The Modern must adhere to the regular admissions process. A student's postsecondary schooling and experience will be evaluated and appropriate credit may be granted.

This is a subjective assessment based on a review of course/grade transcripts and the catalog and/or syllabus from the college course(s) taken. In certain instances, a combination of courses may be considered as a transfer credit.

The Modern considers transfer credits from a variety of credit-granting institutions. Courses with a grade of "B" or higher are eligible for transfer consideration. Advanced Placement (AP) Exam scores of 4 and 5 are also eligible for consideration of credit.

Ohio students who participate in the College Credit Plus program may be eligible to transfer college credits to The Modern. The Modern will review student transcript submissions to determine transfer eligibility. Please be sure to have all transcripts from CCP courses sent to The Modern for review.

The Modern reserves the right to request a review of student work as a part of the transfer credit process.

To apply for transfer credit, submit a college transcript as well as a detailed syllabi and/or a detailed catalog listing to the Admissions Department for review and possible acceptance of credits.

To have AP Exam scores considered, visit apscore.org to request that AP scores be reported to The Modern.

TRANSFER OF CREDITS FROM THE MODERN

Although The Modern is nationally accredited, there is no guarantee that other colleges will accept credit or credit hours for coursework completed at The Modern. Transcripts can be sent by the Vice President of Student Affairs at the request of the student.

ARTICULATION AGREEMENTS

The Modern has articulation agreements with select schools to allow students to transfer The Modern credits and continue their studies. Visit The Modern website for a complete list of schools.

2018 DESIGN PROGRAM

TOTAL COSTS

YEAR ONE TUITION

First semester\$14,757

Second semester\$13,021

Total Year One Tuition.....\$27,778

YEAR TWO TUITION

First semester..... \$12,427

Second semester/spring term.....\$14,988

Total Year Two Tuition.....\$27,415

SUPPLIES

Art supplies..... \$510*

Books \$600*

Digital camera..... \$600*

Personal website.....\$150

Business cards & stationery..... \$500

Digital Resources \$1,250*

MacBook Pro laptop..... \$2,950*

Total Supplies \$6,560

FEES

Printing fee..... \$600

Photography fee.....\$350

Student activity fee\$400

Total Fees\$1,350

APPROXIMATE

PROGRAM TOTAL\$63,103

All fees, costs, and tuition are subject to change. All students will be notified by July 30 of any changes in tuition, fees, and/or costs for the upcoming school year. Tuition amounts do not include supplies or fees.

*Sales tax included.

EXPLANATION OF FEES

Enrollment Fee

An enrollment fee of \$125 must be paid by the applicant to be officially placed on the roster. (If paid by December 31 of the year prior to starting classes, the fee is \$75.)

Only Year One students pay this fee. The entire fee will be refunded if the college is notified of withdrawal in writing within five days of signing the enrollment agreement.

Art Supplies

Students are charged Year One art supply fees of \$320 for Semester 1 and \$30 for Semester 2. Students are charged Year Two art supply fees of \$30 for Semester 1 and \$130 for Semester 2. The total cost of art supplies for both years is \$510. The supplies include a variety of art supplies, a flash drive, and a portfolio binder.

Books

Students are charged \$600 for book fees. The timing of book costs vary and are based on the student's schedule. Students have the option of purchasing their own books.

Digital Camera

Students are charged a Year One, Semester 1 fee of \$600 for the purchase of a digital camera. If students already own a digital camera, the purchase of the camera and the fee might be waived by obtaining the photography instructor's approval.

Personal Website

Students are charged a Year Two, Semester 2 fee of \$150 for the purchase of a unique domain name and a three-year hosting plan for the student's personal portfolio website.

Business Cards and Stationery

During second semester of Year Two, a \$500 fee covers the printing of business cards and note cards and the purchase of letterhead and envelopes. These items are designed by each student to showcase his or her artwork and skills, and are instrumental in the job search process.

Digital Resources

Students are charged \$595 in Year One and \$655 in Year Two for digital resources. This includes a three-year subscription to Adobe Creative Cloud; a four-year subscription to Microsoft Office 365; Coda, a web design application; and Library resources comprised of

extensive databases, ebooks, videos, and tutorials including Safari Books Online, Proquest Research Library and Research Companion, and Artstor.

Laptop

Each student is required to bring a MacBook Pro laptop computer to class each day. Please contact the Financial Aid Office to order a laptop. Availability and pricing of equipment will vary and information given by The Modern may change, as technology and pricing vary. If a student already owns a MacBook Pro, the purchase of the laptop and the fee might be waived by obtaining approval from the Director of IT.

As of the publication of this catalog, the laptop package is priced at \$2,950. The package includes a MacBook Pro 15-inch laptop computer and accessories. A laptop deposit of \$200 is due by July 2, 2018.

Printing Fee

Students are charged \$150 per semester (\$600 total) for printouts from The Modern printers. This fee covers only prints and copies produced for The Modern related assignments. Wide format prints are an additional \$10 each.

Photography Fee

During Year Two, Semester 1, a \$350 fee covers a professional photography session at a professional advertising photographer's studio.

Student Activity Fee

The Student Activity Fee is \$100 per semester (\$400 total for two years). This fee is for the improvement and enhancement of student life while attending The Modern and covers portions of extracurricular activities such as events, luncheons, guest speakers, student senate, student clubs, and recreational equipment. The fee also covers membership to the Dayton Art Institute and an activities pass to the YMCA - South Branch.

Returned Check Fee

There is a \$30 charge for returned checks. Payment is required in cash or cashier's check only.

APPLYING FOR FINANCIAL AID

To begin the financial aid process, schedule an appointment to meet with the financial aid staff at The Modern to discuss your options. At your scheduled appointment, a financial aid representative will guide you through the entire financial aid application process. It is not necessary to complete any financial aid paperwork before your scheduled appointment.

If you are under the age of 24, we strongly recommend that your parent(s) or guardian accompany you to the appointment.

Generally, anyone under the age of 24 (unless married) is considered financially dependent upon their parents or guardian (even if your parents or guardian are no longer paying for your living expenses). If you are over the age of 24 and are financially independent, we still may require additional information from your parents or a cosigner.

Federal Income Tax returns and W2s are absolutely necessary to begin the process, as it is extremely difficult for the financial aid office to accurately estimate your financial aid eligibility without your current income figures.

FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)

Students begin the application process at their scheduled financial aid appointment by completing the Free Application for Federal Student Aid, known as the FAFSA. With information from your Federal Income Tax returns, The Modern financial aid staff can process your FAFSA electronically during your appointment. The information on your completed FAFSA determines your eligibility for federal grants and loans, and provides information for completing all other necessary financial aid forms.

FINANCIAL AID CHECKLIST

Students and parents must bring the following items to the financial aid appointment:

1. A signed copy of the student's (and spouse's if married) Federal Income Tax return, all schedules, and W2s.
2. If student is financially dependent, a signed copy of the parents' Federal Income Tax return, all schedules, and W2s. This is required in addition to the student's Federal Tax Income return. (Most students are financially dependent on parents; there are many federal guidelines that must be met to show financial independence.)
3. If student is an eligible non-citizen, bring qualifying documents.

If you are selected for verification by the Department of Education after applying for financial aid, you may be required to provide further documentation to the Financial Aid Office. Further documentation could include your driver's license, Social Security card, marriage certificate, proof of cleared default status for prior student loans, contact references, guardianship documents, and/or proof of untaxed income.

After you and your parents have completed all necessary financial aid paperwork at your appointment, you will be given an estimate showing the total financial aid for which you are eligible, and a listing of the types of aid you will be receiving for the upcoming school year.

If you do not have a copy of your Federal Income Tax return, you can request form #4506 from the IRS website, www.irs.gov, or by calling 800-829-3676 or 800-829-1040. Forms can also be obtained from The Modern Financial Aid Office.

DEADLINES

The Financial Aid process needs to be completed for Year One before July 2, 2018. The process needs to be completed for Year Two before April 25, 2019. The Financial Aid office assists Year One and Year Two students with the process.

Tuition for the first semester of Year One is due no later than July 28, 2018.

APPEAL OF AID TERMINATION

If a student feels his/her student aid was terminated unjustly due to mitigating circumstances, the student has 30 days to appeal to the President of The Modern or termination is considered final.

FUNDING OPTIONS

There are many ways in which you can fund your education at The Modern. The following sections outline various grants, loans, and institutional awards and scholarships. Additional sources of funding may be discussed in your financial aid appointment.

FEDERAL AID PROGRAMS

Students must be enrolled in at least six semester credit hours to be eligible to receive federal financial aid.

Pell Grant

Eligibility is determined at the time the FAFSA is processed. This grant is awarded based on financial need. In order for The Modern to determine your eligibility for the Pell Grant, you must complete the FAFSA.

Federal Direct Loan Programs

Direct Loans are low-interest loans for students and parents to help pay for the cost of a student's education after high school. The lender is the U.S. Department of Education rather than a bank or other financial institution. These loans will be discussed in the financial aid appointment. For additional information prior to your appointment please visit www.studentloans.gov.

Federal Direct Subsidized Loan:

This is a student loan, and it must be repaid. The federal government pays the interest on this loan while you are attending college. The maximum amount a Year One student can borrow is \$3,500. A Year Two student can borrow a maximum of \$4,500. Your first payment on this loan will not be due until six months after you graduate or your last date of attendance. The first step in applying for the Federal Direct Subsidized Loan is completion of the FAFSA.

Federal Direct Unsubsidized Loan:

This is a student loan available to independent students, dependent students whose total family income

makes them ineligible for a Direct Subsidized Loan, and dependent students whose parents have applied for and been denied the Federal Direct PLUS Loan. This loan must be repaid. The student is responsible for the interest that accrues on this loan while the student is attending college. Interest begins to accrue on this loan after the first disbursement has been received.

If you choose to defer the interest while you are attending college, the accrued interest will be capitalized and added to the principal balance of the loan quarterly. The maximum amount to borrow for Year One or Year Two is \$6,000.

Federal Direct PLUS Loan: The Federal Direct Parent Loan for Undergraduate Students (PLUS) allows parents to borrow money to cover any costs not already covered by the student's financial aid package, up to the full cost of attendance. There is no cumulative limit. Like the Federal Direct Subsidized and Unsubsidized Loans, Federal PLUS Loans are available from the U.S. Department of Education.

Direct PLUS loans are the financial responsibility of the parents, not the student. A parent's eligibility for the PLUS loan depends on the results of a credit check. PLUS loan payments are now deferrable for six months after the student graduates, if needed.

PAYMENT PLANS

The Modern College of Design offers payment plans to students under certain limited conditions. Students must have explored and been denied all other options for funding their remaining balance in order to qualify for a payment plan. The details of the payment plan must be agreed upon in writing by both The Modern and the student. The Modern reserves the right to cancel the agreement at any time due to nonpayment.

OUT-OF-POCKET PAYMENTS

Out-of-pocket payments are accepted in the form of credit card, cash, personal check, money order, or cashier's check. Cash will be accepted only if submitted in person. The Modern is not responsible for late or lost payments in the mail.

ADDITIONAL FINANCIAL AID INFORMATION

Find additional Financial Aid information and a Net Price Indicator at: themoderncollegeofdesign.com.

DESIGN PROGRAM INSTITUTIONAL AWARDS AND SCHOLARSHIPS

This section lists institutional awards and scholarships for incoming Year One students who are enrolled in the Design Program. These Institutional Awards and Scholarships are funded by The Modern and can be credited to tuition, supplies, and fees. Awards and Scholarships with GPA requirements consider unweighted cumulative GPAs reflected on final high school transcripts. Awards are awarded on a first-come, first-served basis.

Merit Awards: Enrolled students may be eligible for a renewable Merit Award.

Students who earn a GPA of 3.8–4.0 may be eligible for a \$5,000 renewable Merit Award (\$10,000 value).

Students who earn a GPA of 3.5–3.79 may be eligible \$2,500 renewable Merit Award (\$5,000 value).

Multicultural Awards: Enrolled students may be eligible for a \$2,500 renewable Multicultural Award (\$5,000 value).

To qualify, students must earn a GPA of 3.0 and must identify themselves on their application as members of the African American, Latina/Latino, Native American, Asian American, Pacific Islander, or other ethnic minority.

Need-Based Awards: Enrolled students may be eligible for a \$5,000 renewable Need-Based Award (\$10,000 value) .

To qualify, the student must have a FAFSA Expected Family Contribution (EFC) that results in Pell Grant eligibility, and the parent(s) must have received a denial on a PLUS loan credit check (for dependent students). The student would first need to borrow all the Federal Direct Loan money for which the student is eligible and receive all the grants for which the student qualifies.

Career Center Graduate Awards:

Enrolled students may be eligible for a \$2,500 renewable Career Center Graduate Award (\$5,000 value) .

To qualify, the student must graduate from a career center or have earned credits in a design-related lab or class from a career center and have earned a GPA of 3.0.

Out-of-State Awards: Enrolled students may be eligible for a \$2,500 renewable Out-of-State Award (\$5,000 value) .

To qualify, the student must live outside the state of Ohio and have earned a GPA of 3.0.

Daniel E. Johnson Memorial Scholarship:

One accepted student who reflects excellence in both design and academics will be awarded a \$5,000 renewable scholarship (\$10,000 value).

To apply, students must submit a scholarship application by March 6, 2019.

Portfolio Scholarships: Up to four accepted students who reflect excellence in academic achievement and creativity in their portfolio submission will be awarded a \$2,500 renewable scholarship (\$5,000 value).

To apply, students must submit a scholarship application by March 6, 2019.

Ohio Governor’s Youth Art Exhibition

Scholarships: Up to five accepted students whose artwork is selected for display in the Ohio Governor’s Youth Art Exhibition will be awarded a \$5,000 renewable scholarship (\$10,000 value). Visit govart.org for more information.

Congressional Art Scholarship: One accepted student who won first place in their home district’s Congressional Art Competition will be awarded a \$1,250 renewable scholarship (\$2,500 value). The scholarship is awarded on a first-come, first-served basis. Visit house.gov for information about this competition.

SkillsUSA Scholarships: Up to three accepted students who were awarded first place in the Ohio Southwest Regional Advertising Design Contest or in the State SkillsUSA Advertising Design, Web Design, Photography, or Video Contests will be awarded a \$1,250 renewable scholarship (\$2,500 value). Visit skillsusa.org for information about this competition.

Business Professionals of America

Scholarships: Up to two accepted students who were awarded first place at the Business Professionals of America (BPA) Website Design, Advertising Promotion, Photography, or Video competitions at the state level will be awarded a \$1,250 renewable scholarship (\$2,500 value). Visit bpa.org for information about this competition.

OUTSIDE SCHOLARSHIPS

There may be many scholarships available that are not associated with The Modern. You should begin research on these potential scholarship options as soon as possible.

Your high school guidance counselor can be a helpful resource for information about locally awarded grants and scholarships. You might also look into the possibility of receiving scholarships from employers, trade associations, churches, and social/ service organizations such as Rotary

Club and Lions Club, local businesses, community organizations, etc. The Financial Aid staff may have other ideas for you to look into, as well.

Additional Scholarship Resources

These resources may have useful information about other outside scholarship opportunities.

- scholarshipamerica.org
- fastweb.com
- finaid.org
- collegescholarships.com
- scholarships.com
- jlvcollegecounseling.com
- scholarship finder at careerinfonet.org
- school app
- scholly app

MISSION

To educate, develop, and prepare students for successful careers as leaders in design.

PHILOSOPHY

At The Modern College of Design, students will learn how to balance creative thinking with a professional work ethic and strong time management skills to become confident leaders in the design industry.

In addition to producing exceptional work, we aspire for our students to be known for their integrity and passion.

HISTORY

Incorporated in 1983, The Modern was founded by entrepreneur and graphic designer Tim Potter of Yellow Springs, Ohio. Classes began in 1984, and the first students graduated from The Modern by earning a Diploma of Advertising Art in 1986. In 1999, Tim Potter purchased the current site of The Modern and constructed a new campus. The Modern expanded enrollment and began awarding Associate Degrees of Applied Business in 2000.

In 2007, Jessica Barry was named President of The Modern and began leading a new administration. Tim Potter retired from daily operations in 2009. Jessica purchased the college in 2013 and is the sole owner of The Modern.

For over 35 years, the school has been committed to continually updating its curriculum to meet the needs of the ever-evolving design industry and to providing agencies, design firms, corporations, small businesses, technology companies, and nonprofit organizations throughout the United States and abroad with highly skilled professionals—a generation of designers.

ACCREDITATION & APPROVAL

The Modern College of Design is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC).

The Modern receives its Associate Degree authorization and Certificate of Registration from the Ohio State Board of Career Colleges and Schools, Columbus, Ohio.

The Modern holds Certificate of Registration #85-03-0958T with the Ohio State Board of Career Colleges and Schools.

The Modern is also authorized by: Ohio Department of Higher Education
25 South Front Street
Columbus, Ohio 43215

The Kentucky Commission on Proprietary Education
Capital Plaza Tower, Room 302
500 Mero Street
Frankfort, KY 40601

The Modern is approved by the State Approving Agency for Veterans Training, Ohio State Department of Education, Columbus, Ohio.

Department of Veterans Affairs
P.O. Box 4616
Buffalo, NY 14240-4616
GIBILL.va.gov; 888-442-4551

THE MODERN OBJECTIVES

- To review, accept, and enroll students who show creative potential as tomorrow's design leaders.
- To provide expert guidance and education for our students in areas relevant to today's design industry.
- To graduate students who are focused, creative, and well prepared for a career in design.
- To assist agencies, design firms, corporations, small businesses, technology companies, and nonprofit organizations by being one of the most valuable resources in their search for entry-level designers.

STANDARD ACADEMIC YEAR AND SUMMER TERM

The Modern's Standard Academic Year includes two terms—One and Two—and is offered from late August through May. The Modern also offers a Summer Term that is offered from June through mid-August.

Term One contains a 15-week semester and is offered from late August through mid-December. Term Two spans 19 weeks, contains a 15-week semester and a 4-week Spring Term, and is offered from January through April. Spring Term may be offered at the beginning or end of Term Two based on the number of eligible students. Summer Term contains a 10-week condensed session and is offered from June through mid-August.

FULL AND PART-TIME ENROLLMENT REQUIREMENTS

Students may enroll at the beginning of each term. Full-time students enrolled in Terms One or Two are required to register for at least 12 credit hours while part-time students are required to register for at least 6 credit hours.

Full-time students enrolled in Summer Term are required to register for at least 9 credit hours while part-time students are required to register for at least 6 credit hours.

Students who register for fewer than 6 credit hours are considered less than part-time.

CLASS SIZES

Class sizes range from 10–20 students per class. The small college environment at The Modern means you'll have the benefit of small class sizes. You won't be a number in a huge lecture hall. The small class sizes enable The Modern instructors to work with students one-on-one. The instructors will know your first name, and you'll be able to get help when you need it. The small college environment also nurtures a strong sense of community among students.

FACULTY

With the most up-to-date knowledge of software and design trends, The Modern faculty work one-on-one with each student. They guide students to design assignments that engage the target audience, are creative, visually appealing, and professionally executed.

These award-winning instructors have been honored by many design organizations in the U.S. The American Advertising Federation-Dayton named Jessica Barry as Educator of the Year in 2018, and Matt Flick was awarded the distinction in 2012 and 2009. GDUSA magazine named Jessica Barry as an Educator to Watch in 2018, Matt Flick received the honor in 2017.

Faculty members also work as freelance designers, marketers, writers, and photographers, which ensures that they know the market as well as the art of design. Being immersed in the field enables faculty to be excellent mentors as students work on their skills and explore the variety of design opportunities available.

LOCATION & CAMPUS

The Modern is located on the corner of East David Road and Hempstead Station in Kettering, Ohio. A quiet residential neighborhood sits adjacent to the college.

Kettering is a safe, friendly city of nearly 60,000 within an hour's drive of Dayton, Cincinnati, and Columbus. Many parks, shopping areas, and restaurants are near campus.

The Modern's 37,000-square-foot facility includes 12 studio classrooms, a library, print resource center, and photography studio, as well as a student lounge and café, large atrium, gallery, and several outdoor patios. WiFi service is available throughout the campus.

The Modern Library is open Monday-Friday while classes are in progress. The collection focuses on graphic design,

typography, color, painting, illustration, art history, fine art, advertising, marketing, psychology, communications, and the business of design. Extensive digital resources are available including: Artstor, an image database with more than two million images from the world's leading museums, photo archives, and artists; ProQuest Research Library, a multidisciplinary database featuring a scholarly journals, trade publications, magazines, and other sources; Safari Books Online, a technology and business platform with more than 40,000 books, videos, and tutorials; and ProQuest Research Companion, an information literacy product that helps students with the core information literacy principles of finding, evaluating, and using information.

The Print Resource Center, dubbed "The Green Room," is The Modern's production space. It includes high-speed laser printers, work tables, and tools to trim, mount, and bind projects. The Center is open when classes are in session.

The Modern Photography Studio is a large professional studio equipped with cameras and lighting accessories; it has a loading dock and garage entry door. For off-site photo shoots, students can borrow equipment.

The atrium is a large space with plenty of seating and tables for studying, visiting, or enjoying lunch. Natural light streams in through the floor to ceiling windows. Students also gather in the atrium to hear guest speakers and staff presentations.

The gallery space features varying exhibits, including design work from The Modern's most recent graduates.

From outdoor patios to lounge seating to ping-pong, The Modern campus has several common areas for relaxing or hanging out with friends. The student lounge is a great space to eat lunch or to work on projects between classes. A large patio off the atrium is covered, and other outdoor patios are open and include a bike

rack, benches, seating, and tables. Our café has vending machines and microwaves, a refrigerator, toaster, and coffee brewer.

The building includes an accessible entrance ramp and restroom facilities.

HOURS OF OPERATION

Hours of operation are Monday through Friday 8am to 6pm. When needed, the campus is also open to students Monday through Thursday until 9pm and Saturday from noon to 4pm. All hours of operation are subject to change.

EQUIPMENT

Equipment available for use at The Modern includes scanners, laser printers, a wide format printer, copying machines, binding and adhesive machines, and digital photography equipment. Each classroom has a projector.

The photography and video studio offers shooting bays that are equipped with digital SLR cameras, tripods, and lighting modifiers.

GRADUATION RATE

The graduation rate is the percentage of Year One students who complete the two-year program within 150% of the program's length.

Students who began the program in 2013: 68% (54/82)

Students who began the program in 2012: 71% (50/70)

Students who began the program in 2011: 59% (35/59)

PLACEMENT RATE

The placement rate is the percentage of graduates eligible for career services who gain employment in the design field.

Students who began the program in 2014: 93% (50/54)

Students who began the program in 2013: 98% (52/53)

Students who began the program in 2012: 100% (51/51)

PROGRAM OBJECTIVE

The Design Program objective is to graduate highly skilled and creative designers to be employed by agencies, design firms, corporations, small businesses, technology companies, and nonprofit organizations.

DEGREE GRANTED

Students earn an Associate Degree of Applied Business in Design after successfully completing the program.

LENGTH OF PROGRAM

The Associate Degree Program is 21 calendar months in length. The program consists of a two-year, full-time daily program. Year One includes two fifteen-week semesters (30 weeks total). Year Two includes two fifteen-week semesters and a four-week spring term (34 weeks total). Each semester consists of 15 to 17 semester credit hours of courses. Over the two-year period, this is a total of 65 credit hours, which is 1,409 semester clock hours.

Clock Hours

Clock hours are the number of actual hours in class (lecture/discussion) or laboratory ("hands-on" experience). A clock hour is one hour of attendance that may, at the college's discretion, contain a 10-minute break. Thus a clock hour is at least 50 minutes of instruction.

State of Ohio Credit Hour Policy

One credit is earned for every lecture/discussion hour per week, assuming two outside preparation hours for each class hour. One credit is earned for every two hours of laboratory work per week, assuming an additional hour of follow-up work for every two laboratory hours.

SCHEDULE

Classes are held Monday through Friday within the hours of 8:30am to 6:00pm.

COURSE DESCRIPTIONS

This section outlines the courses that are required for each term of the program.

YEAR ONE, SEMESTER 1

Total hours/credits: 17

APP101 Introduction to Applications: 3 credits

Students learn the basics of Adobe Creative Suite (InDesign, Illustrator, and Photoshop). Students work on fundamental tutorials and learn the program tools and other basic aspects of design.

GRD101 Design Basics and Print Production: 3 credits

Students learn the basics of design, design terminology, typography, and the grid. Other basic principles including hierarchy, shape, pattern, and texture are also covered.

WEB101 Web Design I: 3 credits

Students learn the fundamentals of web design, including how the web works, navigation, and the importance of usability, user experience, and interactivity. Mobile app concepting is explored.

PHT101 Photography Basics: 2 credits

Students gain a fundamental understanding of photographic elements. This course focuses on the technical aspects of using a digital SLR camera in manual mode to shoot still photography. Studio lighting and tabletop photography are covered.

ENG101 English Composition: 3 credits*

This course addresses the mechanics of clear, effective writing and composition for both professional and academic settings, as well as the methods of academic research. Students master the use of MLA formatting and reference style, review a variety of genres and topics, and produce several essays and a research paper.

COM101 Introduction to Communications: 3 credits*

Students analyze and practice methods of nonverbal, visual, and written communication. Subjects include the use of communication to promote organizational culture and personal identity, as well as conflict resolution across a variety of contexts, with a focus on media literacy and critical thinking.

YEAR ONE, SEMESTER 2

Total hours/credits: 15

GRD102 Graphic Design I: 3 credits

Prerequisites: APP101 and GRD101

Students begin working on print design assignments for various clients that will be used to develop their portfolio and help develop their understanding of the design process.

WEB102 Web Design II: 3 credits

Prerequisite: WEB101

Students focus on learning Hyper-Text Markup Language (HTML) coding, XHTML with Cascading Style Sheets (CSS), and web standards-compliant design and production.

ELT101 Art Elective: 3 credits

Students choose one course from a variety of subjects including but not limited to traditional illustration, digital illustration, photography, motion, or video. This course focuses on disciplines that further support the core design curriculum courses chosen in ELT201.

ENG102 Creative Writing: 3 credits*

This course explores various genres of fiction and poetry in order to inspire creativity and help students perfect their ability to make appropriate and effective word choice. Students write several poems and short stories throughout the semester.

ARH101 Art History: 3 credits*

Students study Western art history, starting with the Early Renaissance, continuing into the 20th century. Special emphasis is placed on how historically significant sculpture, painting, and artifacts as well as cultures can be used in today's artistic environments. Students develop critical awareness of art movements.

YEAR TWO, SEMESTER 1

Total hours/credits: 15

WEB201 Web Design III: 3 credits

Prerequisites: WEB102

Students continue learning HTML/CSS and hand coding. Students select a domain name, purchase hosting, and build and launch a personal website. Students are also introduced to app design and responsive web design that adjusts for different devices and screen sizes.

ELT201 Design Elective: 3 credits

Students complete this course to further develop their skills in a combination of disciplines. These disciplines cover a variety of subjects including but not limited to print design, web design, motion design, or video.

MKT201 Marketing I: 3 credits

Prerequisites: GRD102 and ENG101

Students are introduced to the fundamental theory and concepts of marketing, basic marketing planning, and the competencies required of a marketing team.

BUS201 Business and Ethics of Design: 3 credits

Students work to understand business and ethical concepts such as intellectual property, trademark, copyright, fair use laws and policies, plagiarism, stock image use, Internet source use, and "truth in advertising." Students learn to read and create contracts for employment, proposals for freelance work, and time sheets; learn how to document work for tax reporting and how to locate insurance as a freelance artist; learn how to balance full-time employment with freelancing; understand online project management systems.

PSY101 Psychology: 3 credits*

Students learn a foundational understanding of human psychology. Topics include psychological development, identity and the self, creativity, sensory and perception, states of consciousness, learning, memory, cognition, motivation and emotion, stress and health psychology, brain health, and more.

YEAR TWO, SEMESTER 2

Total hours/credits: 15

GRD299 Portfolio Completion I: 12 credits

Prerequisites: ELT201, WEB201, and MKT201

Students create a final portfolio using the skills they have acquired over two years. The students work to create a personal identity set and website, refine assignments, and prepare themselves for employment in the design industry.

COM102 Advanced Communications: 3 credits*

Prerequisite: COM101

This course introduces students to the realities that external influences have on communication practices, and heightens their awareness of the ways that interpersonal, cultural, and geographic influences can impact the quality and

success or failure of communication. Students also develop and refine self-promotional materials such as resumes, networking tools, and other materials necessary for a successful employment search.

YEAR TWO, SPRING TERM

Total hours/credits: 3

PRO299 Externship: 3 credits

This course exposes students to the experience of working in a professional design environment, offering a work/learning experience where they apply what they have learned in the classroom in a professional setting. Students are assigned to local, regional, national, or international agencies, design firms, corporations, small businesses, technology companies, and nonprofit organizations for a four-week externship.

Curriculum is subject to change.

**General Education courses may be distributed differently than indicated in this matrix. The Modern reserves the right to schedule general education courses at its discretion.*

CAREER SERVICES

The Modern College of Design is dedicated to providing ongoing employment assistance to all alumni, including recent and past graduates interested in advancing in their careers. 93% of graduates eligible for career services who began the program on August 25, 2014 (50 of 54) gained employment in the advertising field by July 30, 2017.

The Modern is committed to upholding these high standards of employment assistance and enhancing the employment success The Modern has achieved to date.

EMPLOYMENT ASSISTANCE

Graduates of The Modern will be ready to enter the job market by having prepared a professional portfolio, a resume, and a personal website. Graduates of The Modern receive a weekly report of current employment leads in the field of design, as well as lists of prospective employers. The Department of Career Services communicates with each graduate regularly by providing job leads, offering advice, and evaluating interviews. This communication continues with each interested graduate until he/she secures full-time employment in the design field. The Modern offers continuing employment assistance and a graduate may request employment assistance throughout their career.

The Modern will assist its graduates in choosing where to seek employment depending on the interests and strengths of the individual student. The Modern cannot guarantee employment for any graduate.

The quality of the graduates' professional education and portfolio in accordance with the job-seeking skills they have been taught will qualify them for entry-level positions in agencies, design firms, corporations, small businesses, technology companies, and nonprofit organizations.

PROFESSIONAL DEVELOPMENT

Professional development seminars educate students in methods of obtaining full-time employment as designers. Topics may include: interviewing skills and follow-up strategies; business etiquette and professional networking; professional correspondence including email, cover letters, and follow-ups; mock interviews and portfolio reviews; professional attire and workplace dress codes; sexual harassment, diversity, ethics, and other issues in the workplace; organizational structure and roles; presentation and articulation of design concepts; workplace communication; stress management; and issues surrounding work-from-home, contract, telecommute, and freelance job opportunities.

Guest lectures and portfolio reviews by design professionals, as well as visits to local agencies and companies may also be offered.

EXTERNSHIPS

Each Year Two student is assigned to an externship. Agencies, design firms, corporations, small businesses, technology companies, and nonprofit organizations participate in the program. Students are exposed to the experience of working in a professional design environment where they can apply what they have learned.

INTERNSHIPS

The Modern encourages students to pursue summer internships at agencies, design firms, corporations, small businesses, technology companies, and nonprofit organizations. Career Services provides a weekly report of current internship opportunities, as well as contacts and personal guidance to interested students. No college credit is given and students are not permitted to work during The Modern class hours. (This information does not apply to the Year Two Externship course.)

REVEAL

Reveal is an annual exhibition of graduates' artwork. The Modern hosts the event each year for visiting professionals, giving them the opportunity to talk to graduates about their work, exchange business cards, and schedule interviews.

GRADUATE EMPLOYMENT

In recent years, the following companies have hired The Modern graduates:

Apple Inc., ACCO Brands, Barefoot Proximity, Bath & Body Works, Birdsong Creative, Dell, Duolingo, Fahlgren Mortine SBC, Ghiradelli Chocolate Company, GTB, Gyro, Hewlett-Packard, Honda America, HYVE, IBMiX, Isobar, Ivie & Associates, Journeys, KRUSH Media, L Brands, Landor, LexisNexis, LPK, Marathon Oil, Marxent Labs, Midmark, Modcloth, Nationwide Insurance, Northlich, Nova Creative, The Ohlmann Group, OmniSpear, Oregon Printing Communications, Real Art, Reynolds and Reynolds, Rue21, STEL Design, Stratacache, Upward Brand Interactions, Vizio, Wondersauce.

POSITIONS HELD BY THE MODERN GRADUATES

Graphic Designers

Designers create visual concepts, both digitally and traditionally. The graphic designer develops the idea, direction, and format of advertising. The Modern graduates typically start their careers as designers or junior designers.

Web Designer/Front-End Developer

The Modern graduates are also employed as web designers and/or front-end developers. Web designers are responsible for brainstorming and mocking up ideas for websites, including wireframes and prototypes. They often manage content and create additional digital assets such as banner ads or email campaigns. Front-end developers use tools such as HTML and CSS to code sites.

UI/UX Designer

Some graduates of The Modern focus on UX/UI design. They collaborate with product owners, developers, and stakeholders to create models, user flows, and UI specifications that solve interface and interaction design challenges. They create designs and graphics for websites, mobile applications, and software.

Marketing Specialist

In some organizations, The Modern graduates take on the role of marketing specialists. These roles assist in the development of communication materials for both internal and external use to achieve specific goals. These materials may include the design and creation of brochures, billboards, digital display ads, program guides, direct mail, advertising, press releases, campaign literature and support materials, annual reports, videos, etc.

Art Director

After several years of experience working as a designer in a design firm or advertising agency, The Modern graduates are sometimes promoted to the position of art director. The art director's responsibilities include interacting with the client, copywriter, and account executive while establishing design choices and approaches. Art directors supervise designers and the production of art.

Creative Director

After working as a successful designer or art director for a design firm or advertising agency, The Modern graduates are sometimes promoted to creative director. The creative director is responsible for the administration and direction of new and existing client work, supervision of art directors, and all creative work. Creative directors are key to the development of strategy and marketing approaches. They often are involved in presenting new campaigns and ideas to clients.

Owner

The Modern graduates have gone on to open and operate successful design firms or agencies. Their responsibilities are both artistic and administrative. They also oversee the development and growth of the company.

INCOME EARNED BY RECENT THE MODERN GRADUATES

The median starting salary of The Modern graduates reporting income who began the program in August 2014 was \$31,200.

ALUMNI SERVICES

In addition to career placement assistance, The Modern provides a variety of ongoing support services for alumni at any stage in their careers. The Modern's experienced administration and faculty are available for professional portfolio reviews and consultations. Alums also seek resume reviews and long-range career planning advice.

HOUSING ASSISTANCE

Kettering is a safe environment for study, work, and play. Approximately 70 percent of The Modern students move to the Kettering area, while others commute. The Modern works with area apartment communities to assist students with the best options for housing.

Having your own transportation is recommended but not a necessity. Some apartments are within walking distance of the college. Public transportation is available. Find route and schedule information at iriderta.org.

Average monthly rent paid by The Modern students during a recent school year for a one-bedroom apartment was \$575. With one roommate, a two-bedroom apartment was \$350 per student. With two roommates, a three-bedroom apartment was \$315 per student. In addition, utilities like water, electric, gas, and WiFi average a total of \$135–\$215 per apartment. Please note these numbers are intended for use as a reference only. Students may have the ability to borrow funds to cover living expenses. Please check with the Director of Financial Aid.

Please note that The Modern does not provide or guarantee housing.

ROOMMATES & CARPOOLING

To help with budgeting housing or commuting expenses, students receive Roommate and Rideshare Questionnaires prior to Orientation, or can download them at themoderncollegeofdesign.com/about-the-modern/student-life-housing. Data is shared with students looking for a roommate or for a person to carpool with.

Both Questionnaires ask for limited personal information, which is shared, with permission, with other students looking for a roommate or someone to carpool with. The Modern does not assign roommates or carpooling groups, and in the event that either group is late to class, The Modern Attendance Policy is still in effect for that entire group.

PART-TIME JOBS

A majority of The Modern students have part-time jobs. The Modern recommends that students limit employment to 20 hours per week in order to have ample time to devote to college assignments. The Modern does not provide assistance in finding part-time jobs.

STUDENT AWARDS

The Modern staff selects student work to enter into design competitions, and The Modern pays applicable fees. Students gain recognition in the industry.

Students and graduates have been recognized by GDUSA magazine, the Columbus Society of Communicating Arts Creative Best awards, the American Advertising Federation-Dayton Hermes Awards, the District 5 ADDYs, and the National ADDYs.

STUDENT CLUBS

The Modern offers a variety of student clubs that create an environment for students to connect and express their personal interests. All clubs are open to students at no cost.

STUDENT SENATE

Student Senate provides students with a voice to share ideas for improving their college experience. Representatives are elected by the student body. Senate meets to discuss ideas and concerns, plan events, and implement ways for students to be involved in The Modern and in the community.

DAYTON ART INSTITUTE MEMBERSHIP

Each student receives a membership to the Dayton Art Institute. The collection spans 5,000 years of art history, and includes European and American art, as well as Oceanic art, Asian art, and decorative art. Themed exhibitions are scheduled regularly, and artwork created by The Modern students is

often featured in the museum's cafe. Visit daytonartinstitute.org.

YMCA ACTIVITY PASS

Students receive an Activity Pass to the South Dayton YMCA, just blocks from The Modern. The pass is valid at the South Dayton branch September 1 through August 31 each academic year that the student is enrolled. Visit ymcaonline.org.

THE MODERN EMAIL ACCOUNTS

Students receive a .edu email account with 30GB of storage. Students are given account login information the first week of class, and are encouraged to check their accounts daily. Accounts do not expire due to inactivity, and remain open for one year after graduation. The account can/will be suspended if The Modern receives complaints of improper conduct or misuse. The account will be deleted if a student withdraws or is dismissed.

PROVISION OF REASONABLE ACCOMMODATION(S) FOR EDUCATION PROGRAMS, ACTIVITIES, AND OTHER SERVICES

Policy of Nondiscrimination

It is the policy of The Modern College of Design not to discriminate against qualified individuals with disabilities and to provide reasonable accommodation(s), as required by law, to otherwise qualified applicants for admission of students with disabilities in all education programs, activities, services, and practices, including application procedures, admission, student assignments, course assignments, the awarding of degrees, discipline, and dismissal. Educational opportunities will not be denied to an otherwise qualified applicant or student because of the need to make reasonable accommodation(s) or modification(s) for the physical or mental impairments of any such individual.

Although this policy and procedure is largely described in terms of accommodations that

may allow an applicant or student with a disability to meet the academic standards requisite to admission or participation in education programs, activities, and services, the policy is also applicable to accommodations involving the application process and to accommodations that would enable an applicant or student with a disability to enjoy equal benefits and privileges of education as are enjoyed by other similarly situated applicants or students without disabilities.

The procedures contained herein are not exclusive of other education-related inquiries that the school, in its discretion, may make as permitted or required by local, state, or federal law and in conformance with the Americans with Disabilities Act of 1990. To receive any special service or accommodation, the student must contact the Vice President of Student Affairs and complete an application to initiate the process.

COUNSELING SERVICES

The Modern is concerned with the whole student, not just the student's artistic and creative abilities. Life issues can impact a student's performance and a student may need assistance with coping skills, relationship issues, or other personal concerns.

The Modern offers counseling conducted by a licensed professional counselor to any student who requests it, free of charge. Students can schedule a session by speaking with the Vice President of Student Affairs. If the Vice President of Student Affairs is not available, students can speak with the front desk associate.

STUDENT ADVISING

The Modern faculty and staff want all students to be successful in meeting their educational goals. The Modern provides academic advising for students who request it. In addition, faculty members provide The Modern administration with feedback about student performance and curriculum

concerns weekly so that students can benefit early from an advising session.

Advising includes discussion of the concern and possible solutions that the student can work toward. Solutions may include creating a daily work schedule to better manage time, removing distractions, and scheduling tutoring with faculty.

The advisor may also assist the student by putting them in contact with other staff members who might be of further help, for example, the Director of Financial Aid or the college counselor.

If a student indicates that they may have a disability that affects their ability to learn in the classroom, the advisor gives the student The Modern's Disabilities Disclosure and Accommodations Request application. The student must complete the application, and is required to present supporting documentation from their treatment professional. Once the application is complete, the school determines whether or to what extent to provide reasonable accommodation(s).

TUTORING

The Modern instructors are available for tutoring time outside of regular class hours. Students schedule time directly with their instructor; available office hours vary by instructor. Office hours are posted each term.

WARNINGS AND NOTIFICATIONS OF THREATS ON CAMPUS

The Modern College of Design takes the safety of its students and employees seriously and seeks to provide a secure campus environment. It will issue a notification upon the confirmation of an emergency or dangerous situation occurring on campus that involves an immediate threat to the health or safety of those on campus. The Modern will also issue a warning for any crime that represents an ongoing threat to the safety of students or employees.

Emergency Notifications – In the event of an emergency, the campus community will be notified by group text message and/or school email. Students should take responsibility for regularly checking their school email and texts.

In order to receive these emergency notifications, students and employees must have an active email account issued by The Modern and have provided The Modern a current mobile phone number capable of receiving text messages.

Timely Warnings – In the event that a situation arises on or off campus that The Modern's administration considers to be an ongoing or continuing threat to the safety of the campus community, a campus-wide warning will be issued through the school email system and via a posting at the building's front entrance, both of which should be checked on a regular basis.

Students encountering difficulties accessing their school-sponsored email accounts should notify the Vice President of Student Affairs, so those concerns can be addressed.

Anyone with information they believe warrants an emergency notification or a timely warning should immediately report those circumstances to The Modern front desk associate.

NON-DISCRIMINATION AND ANTI-HARASSMENT POLICIES AND PROCEDURES

Notice of Non-Discrimination

The Modern College of Design does not discriminate on the basis of race, age, creed, color, sex, gender identity and expression, pregnancy, disability, religion, sexual orientation, genetic information, military status, veteran status, familial status, national origin, or any other protected category under applicable local, state or federal law, ordinance, or regulation in its programs and activities (collectively, "Protected Traits").

Such laws include, but are not limited to, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, the Aged Discrimination in Employment Act of 1967, the Age Discrimination Act of 1975, the Genetic Information Nondiscrimination Act, and Ohio Revised Code Chapter 4112.

More information about prohibited conduct, and the means by which individuals that experience such conduct may make a report and obtain supports and resources, can be found in this policy. When informed of Prohibited Conduct as defined by this Policy, the College will take prompt action to eliminate the harassment or discrimination, prevent its recurrence, and remedy its effects.

The following person has been designated as the Coordinator to handle inquiries regarding the College's non-discrimination and anti-harassment policies:

Melissa Ferguson
Vice President of Student Affairs
Title IX/Civil Rights Coordinator
Disabilities Services Coordinator
937-294-0592 x107
melissa@saa.edu

The Coordinator may designate any responsibility or task assigned to them under this Policy to an appropriate individual, including individuals not employed by the College. If for any reason the Coordinator cannot be impartial with regard to a particular case, the President shall assign a Coordinator for the case in question.

For further information, individuals may also contact the U.S. Department of Education's Office for Civil Rights at (800) 421-3481, the Ohio Civil Rights Commission at (888) 278-7101, or the Equal Employment Opportunity Commission at (800) 669-4000.

Scope of the Policy

This Policy prohibits Prohibited Conduct, described below, that:

- Occurs on campus;
- Occurs in relation to an official College program or activity (regardless of location); or
- Have continuing adverse effects on campus or on any member of the campus community.

If the respondent is unknown or is not a member of the College community, the Coordinator (or designee) will assist individuals in identifying local law enforcement authorities if the individual desires to file a police report. The College will also provide a list of potential community resources and provide support as necessary.

Definitions

"Prohibited Conduct" is defined further below.

"Consent" means clear, knowing, and voluntary permission, demonstrated through mutually understandable words or actions that clearly indicate a willingness to freely engage in a particular sexual activity. Some additional considerations include:

- Silence, passivity, absence of response, and lack of resistance do not constitute consent.
- Consent to one form of sexual activity does not constitute consent to other forms of sexual activity.
- Consent obtained for sexual activity on prior occasions does not constitute consent for future occasions. Even within the context of an ongoing relationship, consent must be obtained.
- Consent can be withdrawn at any time prior to completion of the act by the outward demonstration, by words or actions, that clearly indicate a desire to end sexual activity. Once this has been expressed, sexual activity must cease.
- Consent is not effective if it is obtained through force, threat of force, coercion, or any other factor that would eliminate the voluntary nature of the choice.
- Individuals who are incapacitated cannot consent to sexual activity.
- In the state of Ohio, the age of consent is 16. Under state law, consent cannot be given by any individual under the age of 16 to participate in sexual activity with an individual over the age of 18. In addition, consent can never be given by minors under the age of 13.

"Coercion" is the use of unreasonable and persistent pressure to the point that it overrides the voluntary nature of the act. Examples include threatening to harm oneself if the other person does not engage in sexual activity, or threatening to disclose another individual's private information if the other person does not engage in sexual activity.

"Incapacitation" is a state in which an individual lacks the ability to make informed, rational judgments, either temporarily or permanently. It exists where an individual is mentally and/or physically helpless, asleep, unconscious, or unaware that the sexual activity is

occurring. Where alcohol or other drugs are involved, incapacitation is a state beyond mere intoxication that causes a person to be unable to appreciate the who, what, where, when, why, or how of a sexual interaction. Evaluating incapacitation also requires an assessment of whether a respondent was or should have been aware of the complainant's incapacitation based on objectively and reasonably apparent indications of impairment when viewed from the perspective of a sober, reasonable person in the respondent's position.

Prohibited Conduct

Discrimination on the Basis of a Protected Trait

Discrimination on the basis of a Protected Trait occurs when a behavior or policy has the purpose or effect of excluding an individual from participation in, denying an individual the benefits of, or being subjected to discrimination under any academic, extracurricular, research, employment, admissions, or other program or activity of the College on the basis of a Protected Trait of that individual. This includes the following when based on a Protected Trait of a person:

- Treating one person differently from another in determining whether such person satisfies any requirement or condition for the provision of such aid, benefit, or service;
- Providing different aid, benefits, or services or providing aid, benefits, or services in a different manner;
- Denying any person any such aid, benefit, or service;
- Subjecting any person to separate or different rules of behavior, sanctions or other treatment;
- Applying any rule concerning the domicile or residence of a student or applicant;

- Aiding or perpetuating discrimination against any person by providing significant assistance to any agency, organization, or person which discriminates on the basis of a Protected Trait in providing any aid, benefit, or service to students or employees;
- Otherwise limiting any person in the enjoyment of any right, privilege, advantage, or opportunity.

Discrimination on the Basis of a Protected Trait does not include the provision of reasonable accommodations to individuals who are otherwise qualified to participate in the College's programs, services, or employment opportunities. Individuals seeking reasonable accommodations may contact the Coordinator for more information. Discrimination on the Basis of a Protected Trait also does not include other behavior that is permissible under federal and state laws, regulations, and guidance, for example the offering of or participation in programs for the benefit of veterans and/or military personnel.

Harassment on the Basis of a Protected Trait

Harassment on the Basis of a Protected Trait is unwelcome conduct on the basis of a Protected Trait where:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, grade, or participation in a program, course, or activity;
- Submission to or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting an individual; or
- Such conduct is sufficiently pervasive, offensive, or abusive to have the purpose or effect of unreasonably interfering with an individual's work or educational by being sufficiently serious, pervasive, or persistent as to create an intimidating hostile, demeaning, or offensive working, academic, residential,

or social environment under both an objective and subjective standard. A single incident may create a hostile environment if the incident is sufficiently severe.

The determination as to whether a hostile environment exists is based on the totality of the circumstances, including but not limited to:

- The nature and severity of the conduct;
- The type, frequency, and duration of the conduct;
- The identity of and relationship between the Respondent and the Complainant;
- The number of individuals involved;
- The age and maturity levels of the Respondent and Complainant; and
- The location of the conduct and the context in which it occurred.

Harassment on the Basis of a Protected Trait does not include Sexual Harassment, which is defined below.

Sexual Harassment

Sexual Harassment is any unwelcome sexual advance, request for sexual favors, or other unwanted verbal, nonverbal, or physical conduct of a sexual nature when one or more of the following conditions are present:

- Submission to or rejection of such conduct is an explicit or implicit condition of an individual's employment, evaluation of academic work, or any aspect of a College program or activity; or
- Submission to or rejection of such conduct by an individual is used as the basis for decision affecting the individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance by being sufficiently serious, pervasive, or persistent as to create an intimidating hostile, demeaning,

or sexually offensive working, academic, residential, or social environment under both an objective and subjective standard. A single incident may create a hostile environment if the incident is sufficiently severe.

The determination as to whether a hostile environment exists is based on the totality of the circumstances, including but not limited to:

- The nature and severity of the conduct;
- The type, frequency, and duration of the conduct;
- The identity of and relationship between the Respondent and the Complainant;
- The number of individuals involved;
- The age and maturity levels of the Respondent and Complainant; and
- The location of the conduct and the context in which it occurred.

Non-Consensual Sexual Intercourse

Non-Consensual Sexual Intercourse is when either of the following occurs without consent:

- the penetration, no matter how slight, of another person's vagina or anus, with a body part or object; or
- mouth-to-genital contact.

Non-Consensual Sexual Contact

Non-Consensual Sexual Contact is any contact with the intimate parts of another without consent, or using one's own intimate parts to touch another without consent. Intimate parts include the breasts, genitals, buttocks, anus, mouth, or any other part of the body that is touched in a sexual manner.

Sexual Exploitation

Sexual Exploitation is knowingly, purposefully, or intentionally taking advantage of another's sexuality without consent or in a manner that extends the bounds of the consent given without

the knowledge of the other individual.

Examples include:

- Observing another individual's nudity or sexual activity without their consent;
- Allowing another to observe a third individual's nudity or sexual activity without their consent
- Recording or live-streaming footage of an individual's nudity or sexual activity without their consent;
- Without consent, recording or live-streaming footage of an individual in an area in which they have a reasonable expectation of privacy, such as a restroom or locker room, regardless of whether the images captured reveal nudity or sexual activity;
- Exposing one's genitals in non-consensual circumstances;
- Inducing incapacitation for the purpose of making another person vulnerable to non-consensual sexual activity.

Stalking

Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to either fear for the person's safety or the safety of others, or suffer substantial emotional distress.

For the purposes of this definition, "course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. "Substantial emotional distress" means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim.

Intimate Partner Violence

Intimate partner violence includes dating violence and domestic violence.

Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence, below.

Domestic violence is violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner, by a person similar situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the applicable jurisdiction.

Retaliation

Retaliation is any attempt by a member of the College community to penalize, intimidate, harass, or retaliate in any way against a person who makes a report of or who is otherwise involved in an investigation of Prohibited Conduct under this policy. Retaliation is prohibited and should be reported to the Coordinator or designee immediately.

Reporting Prohibited Conduct

Individuals who witness or experience Prohibited Conduct are encouraged to report such conduct to the Coordinator. Employees of the College who become

aware of Prohibited Conduct are required to report such conduct to the Coordinator as soon as reasonably possible, except that the College's counselor cannot report information learned from a counseling client except as necessary to protect the life of the client or others. Reports may be made anonymously, although an inability to contact the reporter may compromise the College's ability to fully address the report. Employees are mandatory reporters and cannot report conduct anonymously.

The College encourages prompt reporting, but does not limit the time frame for filing a report of Prohibited Conduct. Note that the College's ability to take any action may be negatively affected by the length of time between the conduct and the report. The passage of time may also limit the available range of disciplinary actions, such as where an individual is no longer employed by the College or is no longer enrolled as a student.

Upon receiving a report, the Coordinator will contact the individual towards whom the conduct was reported to have been directed and offer them the opportunity to speak with the Coordinator and discuss their options and available resources at the College and within the community. At this and every conversation relating to the process, the complainant has the right to bring an advisor of their choosing, so long as the advisor does not have a conflicting role in the process.

The individual towards whom the conduct was reported is the "complainant," and the individual named by the report as having committed Prohibited Conduct is the "respondent."

Individuals may choose to report criminal conduct directly to law enforcement. Because law enforcement investigate and enforce criminal laws, not College policy, a complainant may choose to pursue a criminal investigation, a College investigation, neither, or both. The outcome of criminal procedures is not

determinative as to whether College policy has been violated.

Amnesty for Students

To encourage reporting for students, the College will not pursue disciplinary sanctions regarding underage drinking or illegal drug use during the course of a reported incident of Prohibited Conduct. However, the College may require such students to undergo a drug or alcohol assessment or participate in counseling or other educational programs if appropriate.

Privacy

All information shared with the Coordinator and investigator will be kept private. This means that it will only be shared in three situations. First, it will be shared when it is necessary to facilitate the options chosen by the complainant to move forward to resolve the allegations, or where the College otherwise must take action to address the report. Second, if the report constitutes a felony or potential child abuse, state law requires that the report be shared with law enforcement. (The complainant may choose not to participate in the report to law enforcement or may decline to participate in any law enforcement investigation if they wish.) Third, it will be shared if the College receives a criminal or civil subpoena or is otherwise engaged in a lawsuit requiring it to disclose information.

If a complainant wishes to make a request for anonymity such that their name is not shared with the respondent or witnesses, the College will try to comply but this may limit the College's ability to investigate and respond. However, if the allegations are so serious that the College must act on them due to safety concerns for the campus community, the College may need to move forward to investigate despite the complainant's wishes. Examples might include where an assault was perpetrated with a weapon, where multiple complainants have alleged an assault by the same individual, or where an employee

assaults a student. If this is the case, the Coordinator will notify the complainant.

Confidential Resources

The complainant may, in addition to making a complaint or instead of doing so, access confidential services. Confidential resources are not required to make law reports to law enforcement except under emergency circumstances or those involving child abuse; they do not share information with the Coordinator or the College. The College's counselor is a confidential resource. Examples of other confidential resources available to members of the campus community include:

- 24/7 National Domestic Violence Hotline – 1 (800) 799-7233
- 24/7 Rape, Abuse & Incest National Network Hotline – (800) 656-HOPE (4673)
- Buckeye Region Anti-Violence Organization – (866) 86 BRAVO (27286)
- National Teen Dating Helpline – (866) 331-9474
- Boys Town Crisis and Suicide Hotline – (800) 448-3000
- 24/7 Hotline YWCA Dayton – (937) 222-SAFE (7233)
- Artemis Center for Domestic Violence – (937) 461-HELP (4357)
- Kettering Medical Center Emergency Room – (937) 395-8659
- Ohio Alliance to End Sexual Violence – www.oaesv.org
- Medical professionals, mental health professionals, rape crisis counselors, and clergy

Non-Confidential Resources

Individuals may also seek assistance from resources that are not confidential. These include:

- The Coordinator (see contact information above)
- Kettering Police Department – 911 for emergencies; (937) 296-2555 for non-emergencies
- U.S. Department of Education’s Office for Civil Rights – (800) 421-3481
- Montgomery County Prosecutor’s Office Victim/Witness Division – (937) 225-5623

Party Rights

Both the complainant and respondent have the following rights in this process:

- To be treated with respect, dignity, and sensitivity throughout the process;
- To seek support services at the College or obtain referrals for support services off campus;
- To privacy as described in this policy, such that information is restricted to those with a legitimate need to know;
- To be informed about this Policy;
- To a prompt and thorough investigation, when one is conducted under this Policy;
- To have an advisor of their choice during the proceedings, as described further below;
- To suggest witnesses and offer evidence in any investigation;
- To review all applicable documents and information about their case, consistent with federal and state law, this Policy, and sound investigative practices;
- To request a review of the identity of the Coordinator, investigator, adjudicator, and/or appeals officer if the party is concerned about a impartiality;
- To participate or decline to participate in these procedures, although if a party fails to participate in a formal investigation, the determination and, if applicable, the sanctions will be made based on the evidence available;
- To discuss alternatives to procedures, where reasonable and consistent with this Policy;
- To refrain from making self-incriminating statements;
- To appeal the investigative determination and/or sanction as provided by this Policy;
- To be notified, in writing, of the result of the investigation, the sanctions (if applicable), any appeal procedures that may apply, any appeal decision, and when the results become final; and
- To report the incident to law enforcement if desired.

Advisors

Throughout the process under this Policy, each party may have an advisor of their choice present for any conversation with the Coordinator, investigators, or other individuals involved with the process. Advisors are silent observers to the proceedings that are able to provide support, guidance, or advice to their party. They may not speak on behalf of their party, either verbally or in writing, nor are they permitted to question witnesses. If an advisor’s behavior is disruptive or is not in accordance with these restrictions, they may be removed from a conversation and may not be permitted to continue as an advisor on the case.

Interim Measures of Protection and Accommodations

The Coordinator will offer interim measures of protection and accommodations as appropriate.

Interim measures are individualized services offered to either or both the complainant and respondent involved in an alleged incident, either prior to a formal investigation or while such an investigation is pending. Interim measures may include counseling, extensions of time or other course-related adjustments, modifications of work or class schedules, campus escort services, restrictions on contact between

the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of campus, behavioral restrictions, access restrictions, and other similar accommodations. Interim measures will be individualized and appropriate based on the information gathered by the Coordinator, making every effort to avoid depriving any student of their education or any employee of their ability to work.

Interim measures are available even if the complainant chooses not to move forward with informal or formal resolution.

Informal Resolution

In instances where it is deemed possible and safe, reports may be resolved through informal means. Informal resolution is not available for reports of non-consensual sexual intercourse, or for non-consensual sexual contact that involves the non-consensual touching of genitalia or the use of force or threat of force.

If it is determined that an informal resolution may be appropriate, the Coordinator will speak with the complainant about this option. If the complainant agrees to participate, the Coordinator will ask if the respondent is willing to participate. The Coordinator may then offer options for informal resolution that are appropriate under the circumstances, such as informal discussions with the parties or formal mediation.

If a satisfactory resolution is reached through informal resolution, the matter will be considered closed. If these efforts are unsuccessful, or if either party requests to terminate informal resolution, the complainant may request a formal investigation. The parties can attempt informal resolution during the course of a formal investigation if they agree to do so. The Coordinator must approve any agreement that comes from informal resolution to ensure it is consistent with the College’s obligations under this Policy.

Formal Investigation

Following the receipt of a report, the Coordinator will conduct an initial assessment to determine if there is reason to believe, based on the information available, that the Policy may have been violated and a formal investigation is appropriate. The Coordinator may seek further information from the complainant or others to assist in this initial assessment. If the Coordinator determines that there is insufficient information to suggest that a policy violation may have occurred, the complainant may submit additional information at any time and request another assessment.

If the Coordinator determines that there is reason to believe that the Policy may have been violated, the Coordinator will provide written notice to the respondent of the behavior that may have violated College policy, including the identities of the parties involved, the specific section of the policies allegedly violated, the conduct constituting the potential violation, and the date and location of the alleged incident, to the extent the information may be available. The respondent will be offered the opportunity to speak with the Coordinator to learn about the process, options for interim measures of protection and accommodations, and their rights and responsibilities. At this and every conversation relating to the process, the respondent has the right to bring an advisor of their choosing, so long as the advisor does not have a conflicting role in the process.

The Coordinator will select one or more trained investigators to conduct an investigation into the reported conduct. The investigators may be, but are not required to be, employees of the College. If more than one investigator is used for an investigation, the Coordinator shall designate one investigator as the lead investigator who shall be responsible for the investigation.

The investigator shall offer each party the opportunity to be interviewed. In addition, each party may submit written statements, suggested witnesses, suggested questions for the other party or witnesses, and other evidence that is relevant to the reported behavior. The investigator will gather any relevant evidentiary materials and questions witnesses as appropriate. The investigator will prepare an initial investigative report detailing the relevant evidence gathered. The initial investigative report focuses on the evidence that has been collected and does not include a determination as to whether a policy violation occurred.

The parties will be provided five (5) calendar days to review the initial investigative report and provide a written response to the investigator, which may include additional evidence, suggested witnesses, and suggested questions for witnesses or the other party. Extensions of this deadline may be provided to both parties by the Coordinator for good cause. The investigator will review the information submitted by the parties and conduct any follow-up investigation that the investigator deems necessary.

At the conclusion of the investigation, the investigator will prepare a final investigative report. In it, the investigator will analyze the evidence, make any necessary and relevant findings of fact, and make a determination by a preponderance of the evidence as to whether a policy violation occurred. Notice of the outcome will be provided simultaneously to both parties.

It is anticipated that the investigation will be completed within thirty (30) calendar days, but the Coordinator may extend this deadline with good cause upon notice to both parties. Reasons for extension may include, but are not limited to, the complexity of the allegations, the availability of witnesses, the collection of relevant records, and/or cooperation with a concurrent criminal investigation.

Policy Violation: Adjudication

If a policy violation is found to have occurred, the Vice President of Education will determine the appropriate sanctions and corrective action. If the Vice President of Education is unavailable or is not impartial with regard to a particular case (as determined either by the Coordinator or the Vice President of Education), the Coordinator is responsible for assigning a trained adjudicator. This determination will typically be made within five (5) business days, although the Coordinator may extend this deadline for good cause with notice to both parties.

Both parties will simultaneously be provided notice in writing of the sanctions. After the sanctions are issued, either party may appeal as provided below.

Sanctions that may be issued include reassignment of work duties; reassignment of class meetings; restrictions on contact; access restrictions to College property or events; access restrictions to College services; disciplinary probation; suspension; expulsion; termination of employment; educational sanctions such as mandatory counseling assessment and adherence to professional counseling recommendations, research paper or project, or educational program attendance; community service; administrative hold on student accounts; administrative withdrawal; deferred suspension; withholding of promotion or pay increase; suspension of employment with or without pay; or formal reprimand.

No Policy Violation Found

If no policy violation is found, either party may file an appeal after receiving notice of the determination.

Appeals Process

Either party may request an appeal of the investigative decision and/or the sanctions rendered. The three grounds upon which an appeal of the decision or sanctions may be made are:

1. A procedural error materially affected the outcome of the case;
2. Substantive new evidence that was not available at the time of the investigation and that may change the outcome of the case;
3. Severity of the sanction is disproportionate to the prohibited conduct.

Disagreement with the finding or sanctions is not, by itself, grounds for appeal.

The request for an appeal, including the grounds upon which the request is based, must be submitted in writing to the Coordinator within five (5) business days following the date listed on the outcome letter. The other party will be provided a copy of the appeal and given five (5) business days to provide a written response. Extensions may be granted by the Coordinator for good cause with notice to both parties.

Any appeal will be conducted in an impartial manner by the President or, if the President cannot be impartial with regard to a particular case (as determined by the Coordinator or the President), an impartial, trained individual appointed by the Coordinator. The President will review the final investigative report, the appeal, and the response. The President may ask follow-up questions of the Coordinator and the investigator if necessary. The President does not confer with the parties as part of the appeal. The President will render a decision within ten (10) business days after the deadline to provide an appeal response. Both parties will be notified in writing of the appeal's outcome. This decision is final.



Print by guest speaker
Andy J. Miller/Creative Pep Talk

GUEST SPEAKERS

The Modern invites nationally renowned designers, photographers, illustrators, animators, art directors, and industry leaders to speak with The Modern students. Guest speakers from across the nation share their thoughts on subjects such as creativity, execution, and time management, along with their own personal experiences in the industry.

The following companies and influential design professionals have visited The Modern.

Andy J. Miller/Creative Pep Talk

Columbus, Ohio

Austin Dunbar/Durham Brand & Co.

Covington, Kentucky

Matt Lehman/Matt Lehman Studio

Nashville, Tennessee

Chuck Anderson/No Pattern

Chicago, Illinois

Viktoria Harrison/charity: water

New York, New York

Mikey Burton

Philadelphia, Pennsylvania

Tad Carpenter/Tad Carpenter Creative

Kansas City, Missouri

Aaron Draplin/Draplin Design Co.

Portland, Oregon

Von Glitschka/Glitschka Studios

Salem, Oregon

Jeff Hamada/Booooooom

Vancouver, Canada

Erik Marinovich/Friends of Type

San Francisco, California

Alison Yard Medland

Chicago, Illinois

Modern Dog

Seattle, Washington

Allan Peters/Target

Minneapolis, Minnesota

Jessica Walsh/Sagmeister & Walsh

New York, New York

ORIENTATION

Year One students attend Orientation a few weeks before classes begin. Lunch is served, photo IDs are taken, rules and regulations are reviewed, and questions are answered. Students meet classmates as well as The Modern staff and faculty, and find out what to expect the first day. Each student can bring two guests to Orientation.

BOWLING PARTY

On the eve of the first day of classes, The Modern hosts a Bowling Party. Students have the opportunity to see old friends and meet new ones. Bowling costs and shoe rental are covered by The Modern.

FALL PICNIC

Students get to know classmates and enjoy the outdoor space. Food is provided by The Modern.

HALLOWEEN PARTY

Prizes for the most creative costumes are voted on by judges. There's always lots of music, dancing, and great food.

THANKSGIVING LUNCHEON

Students and staff enjoy a catered luncheon the day before Fall Break to celebrate the Thanksgiving holiday.

HOLIDAY PARTY

The Modern provides lunch for students and staff on the afternoon before Winter Break.

AREA EVENTS

Information about local art and entertainment events is posted regularly in The Modern's common areas. Students can enjoy concerts at the Frazee Pavilion, art galleries in downtown Dayton, exhibits at the Dayton Art Institute, and minor league baseball at the Dayton Dragons stadium. Five Rivers Metro Parks offers bikeways, hiking trails, and boating. Several local festivals are popular, including the annual Greek Festival,

the Dayton Art Institute Oktoberfest, and the Italian Fall Festival. Short trips south lead to King's Island, Reds and Bengals games, the Cincinnati Art Museum, and Newport Aquarium.

HONORS CELEBRATION

The Modern recognizes the top ten graduating students for their high academic achievements. This annual event includes presentation of certificates to the honored students at a special celebration for the graduates, their families, and The Modern faculty and staff.

REVEAL

With over 200 professionals in attendance, each graduating student displays their work in a gallery setting. Industry leaders associates get a preview of the future of design in the region during the professionals' lunch or when they drop by after work to visit with other professionals in the design community. Families are welcomed during the afternoon. Each student of The Modern displays their portfolio of illustrations, photography, websites, and advertising. Great hors d'oeuvres add to the after work enjoyment, conversation, and networking with The Modern students.

COMMENCEMENT CEREMONY

Family, friends, and students of The Modern and staff celebrate graduation at a local event venue. Following a video featuring the graduates, the valedictorian reflects on their time at The Modern and shares thoughts on the future of graduating classmates. A professional from the industry is invited as the commencement speaker. Degrees are awarded to students.

2018–2019 ACADEMIC CALENDAR

Orientation + Semester 1 Tuition Due

July 28, 2018

Bowling Party

August 19, 2018

Semester 1 Begins

August 20, 2018

Fall Picnic

August 31, 2018

Labor Day, College Closed

September 3, 2018

Fuel Your Passion, College Closed

September 21, 2018

Columbus Day, College Closed

October 8, 2018

Halloween Party

October 26, 2018

Fall Open House

November 3, 2018

Thanksgiving Luncheon

November 15, 2018

Fall Break, College Closed

November 16–23, 2018

Classes Resume

November 26, 2018

Semester 2 + Spring Term Tuition Due

November 30, 2018

Semester 1 Ends + Student Holiday Party

December 13, 2018

Winter Break, College Closed

December 14, 2018–
January 2, 2019

Semester 2A and Spring Term A Begin + Classes Resume

January 3, 2019

Martin Luther King Day, College Closed

January 21, 2019

Winter Open House

January 26, 2019

Spring Term A Ends

January 31, 2019

Semester 2B Begins

February 1, 2019

Fuel Your Passion, College Closed

February 8, 2019

Scholarship Entries Due

March 6, 2019

Spring Open House

March 16, 2019

Spring Break, College Closed

March 25–29, 2019

Classes Resume

April 1, 2019

Semester 2A Ends + Year Two Financial Aid Deadline

April 26, 2019

Spring Term B Begins

April 29, 2019

Semester 2B and Spring Term B End

May 24, 2019

Memorial Day, College Closed

May 27, 2019

REVEAL

May 31, 2019

Commencement Ceremony

June 1, 2019

Summer Term Begins

June 3, 2019

Year One Financial Aid Deadline + Laptop Orders Due

July 1, 2019

Independence Day, College Closed

July 4–5, 2019

Summer Open House

July 20, 2019

Orientation + Semester 1 Tuition Due

July 27, 2019

Summer Term Ends

August 14, 2019

All dates subject to change.

FACULTY + STAFF



Jessica Barry



Matt Flick



Melissa Ferguson



Sally Athmer



Erin Bakara



Molly Baker



Sara Betts



Bill Bicknell



Michael Bonilla



Alexis Branham



Mariesa Brewster



Amy Caliendo



Sarah Clark



Mary Cleveland



Jim Crotty



Robin Crum



Jeremy Evans



Ashley Friedel



Tracy Gardner



Patrick Gibboney



Amanda Green



Ericka Harney



Brooke Leppla



Rebecca Kuder



Josh Luke



Lindsey Meredith



Michelle Moor



Craig Patrick



Brian Petro



Kenzie Phillips



Jonathan Quiling



Jeff Ritchie



Lauren Roeth



Kristin Schindler



Rachel Summers



Susan Sykes



Allison Thompson



Doug Toles



Karen Walker



Emily Webb



Elise Weimer



Mark Werle



Heather Zehringer

Jessica Barry, President

Ms. Barry is a 1997 graduate of The Modern, holds a BA in management from Antioch University Midwest, and has been recognized as an award-winning educator, administrator, and creative director. In 2018, she was selected as Educator of the Year by the American Advertising Federation-Dayton and by GDUSA magazine as an Educator to Watch. She has also been honored by the American Institute of Graphic Arts (AIGA), Art Center Dayton, the Columbus Society of Communicating Arts (CSCA), and the Admissions Marketing Report. Jessica has served as the school's president since 2007 overseeing the operations of the college with an emphasis on compliance, admissions, marketing, financial aid, facilities, and strategic planning. In 2013, she purchased the assets of the college and is the sole owner.

Jessica is an active member and leader of many local and national organizations. Jessica served as a primary negotiator on the 2017-18 U.S. Department of Education's gainful employment negotiated rule-making committee and she co-chaired a 2016-17 Career Education Colleges and Universities committee to draft recommendations for the Reauthorization of the Higher Education Act. Jessica is committed to providing an exceptional educational experience for students, an innovative work environment for faculty and staff, and exceptional entry-level talent for the design industry.

Matthew Flick, Vice President of Education + Outreach

Mr. Flick has many years of industry experience as an award-winning art director, and holds an associate degree in Visual Communications from Sinclair Community College. His clients have included Titleist, FootJoy Worldwide, IMG Canada, PGA Tour professional Mike Weir, Duncan Seawall, and others. Matt's work has received numerous awards by organizations including the American Federation-Dayton, the District Five Advertising Federation, the American Institute of Graphic Arts (AIGA), the Columbus Society of Communicating Arts (CSCA), and the Admissions Marketing Report. GDUSA magazine named Matt Flick as an Educator to Watch in 2017. He was featured as one of 29 design professional People to Watch by GDUSA in 2013. Matt was named Educator of the Year by the American Federation-Dayton in 2012 and 2009. Matt serves as Vice President of Education and Outreach and teaches Graphic Design.

Melissa Ferguson, Vice President of Student Affairs + Interim Chief Academic Officer

Ms. Ferguson holds a BFA from Wright State University and an MBA from Northeastern University. Her experience includes serving as an academic dean and teaching drawing, publication design, interpersonal communications, and marketing. She also has many years of experience as a marketing director, developing brand profiles and advertising strategy. Melissa oversees student services and assists with strategic planning. She serves as The Modern Title IX/Civil Rights Coordinator and Disabilities Coordinator. As Interim Chief Academic Officer, she develops academic curriculum and supervises all academic instructors.

Sally Athmer, Librarian + Editor

Ms. Athmer has a BA in English from Bowling Green State University. She has experience in both public school libraries and college libraries. She worked in the educational publishing field for more than fifteen years as an editor, and has experience in technical writing and newsmagazine publishing. Sally is The Modern's librarian and assists staff and students with researching, editing, and proofreading.

Erin Bakara, Social Media Specialist

Ms. Bakara is a 2013 graduate of The Modern, has worked as a designer in both print and web design, and has experience in social media marketing and management. Erin develops and maintains The Modern's social media platforms, extending campaigns across websites, videos, email, and other channels.

Molly Baker, Instructor

Ms. Baker holds an MBA from Capella University and a BA in Communications from Miami University. She has extensive experience in brand marketing, print advertising, and strategic planning, and has managed marketing campaigns for a Fortune 100 corporation. Molly teaches Marketing and Communications.

Sara Betts, Director of Career Services + Instructor

Ms. Farr holds a BA in communications from the University of Dayton. She has experience in design, marketing, writing, and editing, including as a designer for the Los Angeles Newspaper Group and Variety, and as a writer for Music, Inc. magazine. Sara connects with companies to develop externship opportunities for students, bring employers to The Modern's career fair, and to help graduates find opportunities in the field of design. Sara teaches the Externship course.

Bill Bicknell, Instructor

Mr. Bicknell holds an MA in English Composition and Rhetoric as well as a BA in English from Wright State University. He has many years of teaching experience and has served as a writing consultant. He has conducted extensive research in scholarship, emphasizing instructional methods for nontraditional and interdisciplinary students. Bill teaches English Composition.

Michael Bonilla, Instructor

Mr. Bonilla has 40+ years of experience in advertising and fine art. His award-winning paintings are sought after nationally and internationally. During his career, he has received many advertising illustration awards from: New York Art Director's Club, The Visual Club N.Y., Print Regional Design Annual, Art Director's Club of Cincinnati, Columbus Society of Communication Arts, American Federation-Dayton and others. His work has been featured in many exhibits, and a commissioned piece hangs at the National Museum of the United States Air Force. Michael teaches traditional illustration and oversees the Fine Art Club.

Alexis Branham, Instructor

Ms. Branham is a 2005 graduate of The Modern, and has many years of experience in graphic design and web design. As a senior web designer with private firms, she handled project management and specialized in front-end development. Clients include Purina, Scotts Lawn Care, Ford, P&G, United Way, Midmark, Dayton Children's Hospital, CareSource, Newpage, and Holloway Sportswear. Alexis teaches Web Design.

**Mariesa Brewster,
Director of Admissions**

Ms. Brewster has an Associate Degree in marketing management from Sinclair Community College and a BS from Wright State University in management information systems and management. She has experience in marketing, public relations, social media, and event planning. Mariesa conducts admissions interviews, plans admissions events, and develops college admissions strategy.

**Amy Caliendo, Executive Assistant
+ Human Resources Coordinator**

Ms. Caliendo holds an MS in Management from Wilmington University and a BA from the University of Dayton. She has many years of experience as an executive assistant and program manager in higher education. Amy provides administrative support to The Modern's president and also serves as the HR Coordinator for the college.

Sarah Clark, Academic Librarian

Ms. Clark holds a Master's of Library and Information Science from Kent State University and a BA from Cedarville University. She has experience in academic library collection development and in university research. Sarah collaborates with The Modern librarian to further expand the school's library resources.

**Mary Cleveland,
Admissions Specialist**

Ms. Cleveland earned a degree in Interior Design from Sinclair Community College, and has experience in design and business administration. Mary conducts portfolio reviews with prospective students and handles administrative responsibilities with the admissions team.

Jim Crotty, Instructor

Mr. Crotty holds a MA in Professional Communication from Westminster College and a BA in Communication Management from the University of Dayton. As well as teaching, he has worked as

a communications and marketing manager, has served as a Marine Corps reservist, and is a professional photographer. Jim teaches Intro to Communications.

Robin Crum, Instructor

Ms. Crum holds both an MA and a BA in History of Art from the University of Michigan. She has many years of teaching experience at the University of Dayton, and also worked as Coordinator of Public Programs for the Dayton Art Institute. Active in promoting arts in the community, she also speaks several languages. Robin teaches Art History.

Jeremy Evans, Facilities Coordinator

Mr. Evans holds a BS in Organizational Leadership from Colorado State University. He has many years of experience in facility management and security management, and has served as a security police trainer and supervisor with the United States Air Force. Jeremy coordinates, monitors, and secures building maintenance and its efficient operation.

**Ashley Friedel,
Recruitment Specialist**

Ms. Friedel holds a BS in Public Speaking and Communication from the University of Wisconsin. She has experience in marketing, sales, and community outreach, and has served as a public speaker and community advocate in Cincinnati area schools. Ashley works as a recruiter in Cincinnati and Northern Kentucky.

**Tracy Gardner,
Director of Financial Aid**

Ms. Gardner has extensive years experience in higher education. Throughout her career she has worked in financial aid, career services, and recruiting. She serves as Director of Financial Aid, managing the financial aid process and administering student accounts.

**Patrick Gibboney,
Recruitment Specialist**

Mr. Gibboney holds a BA in Strategic Communications from Ohio State University. He has experience as an admissions counselor and in social media. Patrick works on the admissions team in the Cleveland area.

Amanda Green, Instructor

Ms. Green holds a BA in English and an MA in Composition and Rhetoric from Wright State University. She has extensive experience as a technical writer, as well as in teaching. Amanda has been nominated by students and recognized for excellence in teaching. She teaches English Composition and Creative Writing.

Ericka Harney, Instructor

Ms. Harney holds an MA in Communication, a BS in Communication, and a Bachelor of Business Administration from the University of Kentucky. She has served as an executive and consultant for nonprofit organizations and universities. She has specialized in fundraising, grant development, and strategic planning, as well as web development, design, and marketing plans. Ericka teaches Intro to Communications.

Sarah Jackson, Instructor

Ms. Jackson holds a PhD and MS in Human Factors & Industrial/Organizational Psychology from Wright State University and a BA in Psychology from Ohio State University. She has published and presented extensive research in her field. Sarah teaches Psychology.

**Brooke Leppla,
Student Life Coordinator**

Ms. Johnson-Leppla holds a Master of Education in student affairs in higher education as well as a BS in business from Wright State University. She has experience as an event and marketing coordinator, advisor, and college instructor. Brooke plans student events and activities,

creates community partnerships, and serves as Student Senate Advisor.

Rebecca Kuder, Instructor

Ms. Kuder holds an MFA in Creative Writing from Antioch University, Los Angeles, and a BA in Theatre Arts from Earlham College. She is a published author, and has served as the concentration chair of the Individualized MA in Creative Writing program at Antioch University Midwest. She has taught a variety of writing and curriculum design courses, and has led many fiction writing workshops. Rebecca teaches Creative Writing.

Josh Luke, Recruitment Specialist

Mr. Luke holds an MS in management, strategy, and leadership from Michigan State University and a BS in family financial management from Ohio State University. He has a background in higher education human resources and financial aid. Josh works on the admissions team in the Northwest Ohio area.

Lindsey Meredith, Instructor

Ms. Meredith earned an AAS in Visual Communications from Sinclair Community College. She has more than 13 years of experience as a designer, illustrator, and web designer. Lindsey teaches Introduction to Applications.

Michelle Moor, Instructor

Ms. Moor earned a BFA from the Columbus College of Art and Design, where she majored in Advertising Design. Her professional advertising career spans 20+ years, including positions as designer, art director, and creative director at various art studios and advertising agencies. She has been awarded numerous national design and marketing awards. Michelle teaches Graphic Design.

Craig Patrick, Director of IT

Mr. Patrick's career spans 30+ years in the graphic arts industry with responsibilities ranging from customer service manager to vice president of the largest typographer in

Cincinnati. Craig is responsible for IT functions and system maintenance and also assists students with equipment and software concerns.

**Brian Petro,
Career Services Specialist**

Mr. Petro earned a BA from the Cleveland Institute of Art. He has many years of experience as a digital marketing consultant and as a college instructor, and writes for a popular online magazine that promotes events in the greater Dayton area. Brian works with first-year students to help them find summer internships following their first year at The Modern. He also helps students prepare for the professional environment by teaching interview techniques and resume writing.

Kenzie Phillips, Instructor

Ms. Phillips holds an MBA in marketing from Wright State University and a BFA in graphic design from the University of Louisville. Kenzie serves as the marketing and communications manager for a local company, operates a stationery studio, and teaches Graphic Design at The Modern.

Jonathan Quiling, Admissions Specialist

Mr. Quiling holds a Master of Arts in religion in global studies from Liberty University and a BS in exercise science from Old Dominion University. He has experience in social media and admissions counseling. Jonathan conducts portfolio reviews with prospective students and handles administrative responsibilities with the admissions team.

Jeff Ritchie, Financial Aid Specialist

Mr. Ritchie holds a BS in social psychology from Park University and has many years of experience working in the college financial aid field. Jeff conducts financial aid appointments with students and parents, and helps students understand the financial aid process.

Lauren Roeth, Art Director

Ms. Roeth is a 2013 graduate of The Modern and has experience as a designer and web content administrator. Lauren helps develop and implement The Modern's marketing campaigns, and also designs event invitations, signage, and recruiting literature. Lauren's designs have been awarded an American Advertising Federation District 5 Addy, as well as Gold, Silver, and Bronze ADDYs from AAF-Dayton, and multiple American In-House Design Awards from GDUSA.

Kristin Schindler, Office Coordinator

Ms. Schindler attended Bowling Green State University and Anderson College, and has many years of experience as an office administrator. As The Modern Office Coordinator, Kristin connects students with staff members and resources.

Rachel Summers, Admissions Assistant

Ms. Summers has many years experience in financial aid administration, office management, and legal assistance. She has held a variety of positions at The Modern, and currently works as an admissions assistant.

Susan Sykes, Instructor

Ms. Sykes is a 2010 graduate of The Modern, and has worked as an Interactive Designer. She specializes in UI/UX design for websites, apps, and other interactive installations, and has designed college eLearning courses. Susan teaches Web Design.

Allison Thompson, Lead Recruitment Specialist

Ms. Thompson is a 2004 graduate of The Modern. She has worked as a senior graphic artist and as a freelance artist in print advertising. Allison recruits new students and also coordinates the college's team of recruitment specialists.

Doug Toles, Instructor

Mr. Toles holds an MA with an art education concentration and a BFA with a graphic design concentration from Miami University. He has experience as a digital project manager, designer, and marketing media specialist. Doug was awarded Educator of the Year by the American Advertising Federation-Dayton in 2011, and teaches Graphic Design at The Modern.

Andrew Walker, Admissions Assistant

Mr. Walker has many years of experience in technical trades and special events. Andrew contacts prospective students and schedules interviews with the admissions team.

Karen Walker, Admissions Assistant

Ms. Walker is a graduate of Bowling Green State University. She has been teaching in the Dayton area for over 20 years. Ms. Walker contacts prospective students and schedules interviews with the admissions team.

Emily Webb, Associate Creative Director

Ms. Webb is a 2011 graduate of The Modern. She has served as lead creative at FUSIAN, executing design and social media initiatives. Emily leads The Modern's marketing team in branding, digital design, and content material.

Elise Weimer, Recruitment Specialist

Ms. Weimer has a BFA in photography from the Columbus College of Art and Design. She has experience as an art teacher and art studio coordinator, and has worked for several nonprofits. Elise serves as a Recruitment Specialist for The Modern in the Columbus area.

Mark Werle, Instructor

Mr. Werle earned a BS in professional photography from Rochester Institute of Technology. He has more than 30 years in the industry, which has taken him from the film and darkroom era to the digital age. Mark is a photographer, videographer, and mobile/web app developer. Clients include Huffu Bicycles, Marriott, the Leukemia Society, and Miller Valentine. Mark teaches Photography.

Heather Zehringer, Director of Marketing + Communications

Ms. Zehringer holds an MBA from Wright State University and a BS in Telecommunications Management from Ohio University. She has many years of management experience in marketing and communications, including creating communication plans, directing marketing teams, and promoting brands. She has worked as an associate for the Public Broadcasting Service in an outreach program that united television programming, children's literature, and activities for parents and has also served as a county program coordinator for Big Brothers Big Sisters. Heather is responsible for developing and implementing marketing and communications strategies and for sharing The Modern's mission, philosophy, goals, and objectives with stakeholders.

ATTENDANCE POLICY

Students with four unexcused absences from any course will automatically drop a letter grade (8 percentage points) in that course, with the exception of PRO299 Externship.

Students with more than four unexcused absences from any course will automatically be withdrawn from the course, with the exception of PRO299 Externship. Students with more than two unexcused absences from the PRO299 Externship course will automatically be withdrawn from that course.

Students with eight or more absences (excused or unexcused) will be automatically withdrawn from that course, with the exception of PRO299 Externship. Students with five or more absences (excused or unexcused) will be automatically withdrawn from PRO299 Externship.

If a student is automatically withdrawn from any course due to violating the attendance policy, the withdrawal policy applies.

A student is considered absent if not in the assigned classroom at the beginning of each class period. The beginning of the class period is defined by the exact scheduled start time. Students out of class for 10 minutes or longer will be marked absent. A student, at the discretion of an instructor, may be granted verbal permission to be out of class for a period of time that exceeds 10 minutes, to be working on assignments outside of the classroom. Note that if such permission is not granted, the student will be marked absent.

Sleeping during class is not permitted. If any student is observed sleeping by an instructor, the student is immediately dismissed for the remainder of the class period. This dismissal is recorded as an unexcused absence.

Excused Absences

The following is a list that includes, but is not limited to, absences from regular classes that The Modern may possibly excuse. All decisions regarding excused absences from regular classes are at the discretion of the Vice President of Student Affairs. Formal documentation must be submitted within seven days of the student's return to campus to verify that the excused absence conforms to the requirements listed here. Documentation must include a phone number, which The Modern may call for verification.

- Hospital care/surgery
- Medical appointments
- Funeral service and visitation
- Required court appearance
- Jury duty

Note: This list is subject to change at any time. Excused absences will be evaluated at the discretion of the Vice President of Student Affairs.

SATISFACTORY ACADEMIC PROGRESS POLICY

Students receive a numeric grade for each assignment, a term average grade for each course, and a cumulative grade point average. In order to make satisfactory progress toward an Associate Degree, students are required to pass each course with a 77% term average or higher and maintain a cumulative GPA of 2.0 or higher at the end of each term. Students are informed of their academic progress twice during each semester and at the end of each term by receiving either an interim grade report or a final grade report that lists their term average grade in each course and cumulative GPA.

SATISFACTORY ACADEMIC PROGRESS POLICY FOR FEDERAL FINANCIAL AID APPLICANTS

Federal regulations (General Provision CRF 668.1) require that The Modern College of Design review the academic

progress of students who receive Title IV financial aid to ensure they are making satisfactory academic progress. These regulations apply to each financial aid applicant, whether a previous recipient or not.

Satisfactory Academic Progress (SAP) standards consider both qualitative (grade-based) and quantitative (time-based) criteria, and are comprised of three areas as required by federal regulations. Students must meet the following SAP standards to maintain eligibility for federal student aid.

- The student must maintain a cumulative grade point average of 2.0.
- The student must demonstrate progress toward the completion of their degree by earning at least 66.67% of the credits attempted. Each semester, the total number of credits attempted will be compared to the total number of credits earned.
- The student must complete their degree within 150% of the length of the program.

This SAP Policy relates specifically to full-time students who apply for and/or receive federal financial aid. In addition to meeting the standard for receiving financial aid, students must also meet the academic standards of the college.

Title IV Financial Aid Programs Affected

Title IV Financial Aid programs affected by the SAP policy for federal financial aid applicants include Federal Direct Student Loans, Federal Direct PLUS Loans, and Pell Grants.

Annual Evaluation

Annual financial aid Satisfactory Academic Progress (SAP) evaluations will be completed at the end of each academic year when final grades are posted. This review will determine academic eligibility for the upcoming academic year. Every student who applies for financial aid must be making Satisfactory Academic Progress,

regardless of whether they are a first-time applicant or have received financial aid in the past. Any financial assistance offered for the academic year ahead is subject to cancellation if the minimum standards of satisfactory academic progress were not met in the academic year prior.

Incoming first-year students and new transfer students will be considered for financial aid for one academic year prior to the evaluation of Satisfactory Academic Progress. At the end of the first academic year of attendance at The Modern, all students' academic progress will be evaluated. They will then be reviewed annually until graduation.

Student records will be reviewed by the Vice President of Student Affairs. If a student fails to meet the SAP guidelines, the student will be notified via a letter from the Director of Financial Aid.

Required Grade Point Average

Federal regulations require the student to meet minimum cumulative GPA standards to retain eligibility for aid. By the end of the student's first year (two consecutive semesters plus Spring Term), a student must attain a C average or 2.0 GPA. For the purposes of this regulation, the cumulative GPA will be used.

The following courses do *not* count toward the SAP GPA:

- Incomplete courses
- Courses student has withdrawn from*
- Courses completed by transfer credits

The following courses do count toward the SAP GPA:

- Completed courses
- Failed courses**

*Federal regulations do not allow for the exclusion of courses in which a student has remained past the withdrawal deadline.

**If a student successfully completes a previously failed course, the passing grade replaces the failing grade. Per The Modern's Failure Policy, students who fail a course a second time will be dismissed from the program.

Required Completion Rate

Federal regulations require that a student must make steady progress (pace) through the program to ensure they will graduate within the maximum time frame. The pace at which a student is progressing is calculated by dividing the total number of hours the student has successfully completed by the total number attempted. The student must successfully complete 66.67% of the courses attempted to maintain eligibility for financial aid.

Maximum Time Frame for Degree Completion

Federal regulations specify that a student must complete their degree within 150% of the published length of the program. Therefore, the maximum time frame to complete the Design Program is 31.5 months. A student is ineligible for federal financial aid (via the maximum time frame requirement) when it becomes mathematically impossible to complete the degree within 31.5 months. If a student becomes ineligible, they can file an appeal.

SAP Status

Financial Aid Warning Status

The first time a student does not meet SAP standards, they will be placed in Financial Aid Warning. This means the student is one term away from losing financial aid eligibility. The student is still eligible for financial aid.

Financial Aid Suspension Status

If a student is in Financial Aid Warning and does not meet SAP standards, they are immediately placed on Financial Aid Suspension. The student cannot receive federal financial aid. The student will be notified of their Suspension Status

in writing by the Director of Financial Aid. If a special or unusual circumstance contributed to the student's lack of satisfactory academic progress, they may appeal the denial of financial aid.

Students in Financial Aid Suspension Status can reestablish eligibility by successfully completing the required number of credit hours and by attaining the overall required grade point average by the end of the next semester.

Financial Aid Probation Status

If the student successfully appealed a Financial Aid Suspension, they will be placed on Probation for one term. If the student meets the SAP standards at the end of the Probation term, their SAP Status will reset and they will be eligible for federal financial aid. If the student does not meet the SAP standards at the end of their Probation, they will be placed back into Suspension.

Reinstatement of SAP Status

If a student is in Financial Aid Warning Status, Financial Aid Suspension Status or Financial Aid Probation Status, the Director of Financial Aid will review the student's file at the end of their current term to determine whether they now meet the requirements for Satisfactory Academic Progress. If the student is back in SAP status, the Director of Financial Aid will send the student a letter indicating their change in status, and place a copy of the letter in their file.

Appeal Process

The letter of denial from the Director of Financial Aid will describe the appeal process and an appeal form will be provided. Examples of special or unusual circumstances are a personal injury or illness, death of a relative, or other circumstances as determined by the college. The appeal must explain how the special or unusual circumstances have been resolved so that the student will now be able to complete the required number

of credit hours or attain the required grade point average. An appeal may also be based on the student's inability to retake a course because it was not offered during the semester the student was in Warning Status.

The appeal must be submitted to the Vice President of Student Affairs for evaluation. The Vice President of Student Affairs will respond to the appeal in writing within two weeks of receiving the completed appeal. A copy of the appeal and The Modern's response will be provided to the President and the Director of Financial Aid.

If the appeal is approved, the student's financial aid will be reinstated for one semester and the student will be in Probation Status. By the end of that semester, the student must have successfully completed the required number of credit hours and attained the overall required grade point average. Students who fail to make SAP by the end of that semester will revert back to Suspension Status.

There is no limit to the number of appeals a student can submit if they can document that there are new circumstances preventing them from making SAP.

GRADING POLICY

Students receive reports of their grades at the end of each term. The Modern uses the following grading scale:

93-100	A	Excellent
85-92	B	Good
77-84	C	Satisfactory
0-76	F	Failing

REGRADE POLICY

Year One students are permitted to redo one assignment within one course per semester. The assignment may be redone once with the second grade substituted for the first, if better. Please note that a redo assignment will be graded no higher than 77%. In other words, any assignment receiving a grade of 77% or higher does not

qualify for a redo. All redo assignments are due by 5pm two days before the end of the semester and must be submitted to the instructor or, if the instructor is unavailable, the associate at the front desk. Year Two students are not permitted to submit redo assignments.

LATE ASSIGNMENT POLICY

Ten (10) percent will be deducted from the original grade if the student submits an assignment one class period late regardless of whether the student's absence is excused or unexcused.

For example, if an assignment is graded 87% but was turned in one class period late, the final grade will be 77%. If the student submits the assignment more than one class period late, the student receives zero (0) points for the assignment.

It is the sole responsibility of the student to turn in the assignment to the instructor (in person, on the server, or through email, depending on the assignment specifications). It is not the responsibility of The Modern instructor to request the student to turn in the assignment.

If new assignments are introduced during a student's absence, the instructor will determine the due date for the new assignments.

MAKE-UP POLICY

Listed below are two circumstances where a student may qualify for a make-up schedule.

Attendance Make-up Policy

If a student is absent for three or more complete consecutive days, the student may develop a make-up plan with each instructor whose assignments were affected by the student's absence. The Vice President of Student Affairs will accept or deny the request for a make-up schedule agreement based upon, but not limited to, the following: current term status of the student's attendance, grades,

and regular scheduled class time remaining in the term.

If the student does not meet the deadline for make-up work, the policy regarding late assignments goes into effect. If the student fails due to zeros on assignments, the rules regarding failure go into effect.

Equipment Make-up Policy

If a student's laptop or digital camera requires unavoidable maintenance or repair, the student may develop a make-up plan with each instructor whose assignments were affected by the student's equipment issues. The student must provide written proof to the Vice President of Student Affairs (invoice or work order) listing the dates of their equipment's maintenance. After supplying written proof, the student must request a make-up schedule agreement from the Vice President of Student Affairs and schedule new due dates with instructors.

The student has one week from the date their equipment maintenance issues are resolved to complete the make-up schedule agreement.

If the student does not meet the deadline for make-up work, the policy regarding late assignments goes into effect.

INDEPENDENT STUDY

Students may request to take a course through independent study by submitting a request form to the Vice President of Student Affairs. All requests will be evaluated and approved by the Chief Academic Officer.

The independent study must be relevant to the program and will include comprehensive educational objectives. The student must meet regularly with the independent study faculty.

Only ten percent of the program may be offered via independent study. Students who transfer 75% of the required credits into the school may not be awarded credit

for independent study in the remaining 25% of the curriculum.

ACADEMIC INTEGRITY

The Modern College of Design promotes a high level of academic integrity to ensure that students master the required skills needed for employment after graduation and to set a strong foundation for the future careers of its graduates. Students are responsible for meeting The Modern's Standards of Academic Integrity and will face discipline, including possible dismissal, if these standards are violated.

Standards of Academic Integrity

The Modern College of Design expects students to complete all assignments with a high level of academic integrity by respecting the work of others and presenting their own work honestly. Students are responsible for understanding the requirements of each assignment regarding research, writing, collaborative work, the appropriateness of collaboration, and other issues.

Violations and Consequences

Plagiarism Violation

Students are prohibited from plagiarizing the work of another and submitting it as their own. Plagiarism includes, but is not limited to, the presenting as one's own: ideas, design, illustration, photography, web coding, or words of another.

The Modern shall have the sole discretion to determine whether a student's work is plagiarism. If there is any suspicion on the part of the instructor regarding whether the work being turned in is the student's work, The Modern reserves the right to verify its origin in the following ways:

1. Reviewing the source files for the assignment(s).
2. Requiring the student to demonstrate their skills in front of their instructor and/or other faculty and staff of The Modern.
3. Requiring the student to show

thumbnails, notes, research materials, and/or brainstorming materials used in the creation of the assignment(s).

A student who has submitted a plagiarized assignment(s) shall be subject to, but not limited to, the following consequences:

1. Plagiarism (first offense): The student receives a written warning and a zero on the assignment, and will be required to redo the work in order to qualify for a grade. The regrade cannot exceed 77%. The student will also be ineligible for The Modern's Honors List.
2. If a student fails a course after the regraded plagiarized assignment(s) is calculated into his or her course grade, the student will fail such course(s) according to rules and regulations regarding grading in this catalog.
3. Plagiarism (additional offense(s)): The student fails the course that included the assignment in question. The student is required to retake and successfully pass the course before being eligible for graduation. Repeated violations or violations that are deemed especially egregious by the President may result in permanent dismissal.

Cheating Violation

Students are prohibited from cheating on assignments. Cheating includes, but is not limited to, submitting assignments containing falsified data, using unauthorized aids to complete assignments, receiving inappropriate assistance from another, and copying the work of another. The Modern shall have the sole discretion to determine whether a student has cheated on an assignment. If there is any suspicion on the part of the instructor regarding whether a student has cheated, The Modern reserves the right to verify the origin of the student's work in the following ways:

1. Reviewing the source files for the assignment(s).

2. Requiring the student to demonstrate their skills in front of their instructor and/or other faculty and staff of The Modern.
3. Requiring the student to show thumbnails, notes, research materials, and/or brainstorming materials used in the creation of the assignment(s).

A student who has cheated shall be subject to, but not limited to, the following consequences:

1. Cheating (first offense): The student receives a written warning and a zero on the assignment, and will be required to redo the work in order to qualify for a grade. The regrade cannot exceed 77%. The student will also be ineligible for The Modern's Honors List.
2. If a student fails a course after the regraded assignment(s) is calculated into his or her course grade, the student will fail such course(s) according to rules and regulations regarding grading in this catalog.
3. Cheating (additional offense(s)): The student fails the course that included the assignment in question. The student is required to retake and successfully pass the course before being eligible for graduation. Repeated violations or violations that are deemed especially egregious by the President may result in permanent dismissal.

Inappropriate Assistance Violation

The Modern promotes collaboration in the classroom and on assignments when deemed appropriate by faculty. Students are prohibited from assisting other students on individual assignments or aiding other students in presenting their work dishonestly. Inappropriate assistance includes, but is not limited to, assisting others on individual assignments and allowing another student to submit one's work as their own. The Modern shall have the sole discretion to determine whether a student has provided inappropriate assistance to others on an assignment.

If there is any suspicion on the part of the instructor regarding whether a student has provided inappropriate assistance to another student on an assignment, The Modern reserves the right to verify the origin of the assignment in the following ways:

1. Reviewing the source files for the assignment(s) of the student thought to have provided inappropriate assistance, as well as source files for the assignment(s) of the student thought to have received inappropriate assistance.
2. Requiring the student thought to have provided inappropriate assistance, as well as the student thought to have received inappropriate assistance to show thumbnails, notes, research materials, and/or brainstorming materials used in the creation of the assignment(s).

A student who has provided inappropriate assistance to another student on an assignment(s) shall be subject to, but not limited to, the following consequences:

1. Inappropriate Assistance (first offense): The student will receive a written warning. The student will also be ineligible for The Modern's Honors List.
2. Inappropriate Assistance (additional offense(s)): The student fails the course that included the assignment in question. The student is required to retake and successfully pass the course before being eligible for graduation. If the student is not currently enrolled in the course in question, the President will determine an appropriate sanction. Repeated violations or violations that are deemed especially egregious by the President may result in permanent dismissal.

Additional Violations of Any Type

Additional violations of The Modern's Standards of Academic Integrity, whether the violation is the same type of violation as the first offense or a different type of violation, will result in the student failing

the course that included the assignment in question. The student is required to retake and successfully pass the course before being eligible for graduation. Repeated violations or violations that are deemed especially egregious by the President may result in permanent dismissal.

Appeals

If a student wishes to appeal an academic integrity violation decision, the student should follow The Modern's internal grievance process.

PROBATION POLICY

A student is placed on probation if either the student's average in any course drops below 77% or if the student fails to earn a cumulative grade point average of 2.0 or higher when interim grade reports are distributed at the end of each term. A student placed on probation remains on probation until the student earns a 77% in each course and a cumulative GPA of 2.0.

GRADUATION REQUIREMENTS

Successful completion of all courses with a 77% term average or higher and a cumulative grade point average of 2.0 or higher are required. Full payment of all tuition and fees are also required for graduation.

FAILURE POLICY

A term average below 77% in any course or a cumulative grade point average below 2.0 is considered failing.

Students who fail a course by earning a term average below 77% or do not complete a course are encouraged to make up the course by repeating the course.

After the student successfully completes the failed course, the passing grade will replace the original grade. The student's grade point average then reflects the most current completed courses. If a student fails a course on the second attempt, the student is not able to re-take the course and will be dismissed from the program.

WITHDRAWAL POLICY

Course Withdrawal

To withdraw from a course, a student must submit a Course Withdrawal form to the Vice President of Student Affairs.

Students who withdraw from a course on or before the last day of week 1 of classes will receive no notation on their transcript about enrollment in the course.

Students who withdraw from a course between the first day of week 2 of the term and 60% or less of the term will receive a transcript notation of "W."

Students who withdraw from a course beyond 60% completion of the term will receive a "WP" if their class average is passing at the time of withdrawal; they will receive a "WF" if their class average is failing at the time of withdrawal.

Grades of "W," "WP," and "WF" are not calculated into the final GPA, but do count as one of the student's two permitted attempts to pass the course.

Program Withdrawal

Students who wish to withdraw from a program must submit a Program Withdrawal form to the Vice President of Student Affairs. In the absence of any notification, a student is considered withdrawn after 10 consecutive days of absence or failure to enroll in the next term.

Students must meet with The Modern's Director of Financial Aid to complete any necessary paperwork and to arrange for payment of any remaining balance on their account.

READMISSION POLICY

For the purposes of this policy, Spring Term is considered a part of Semester 2.

A student who has withdrawn may be granted readmission, at the discretion of the Vice President of Student Affairs.

The student will be required to undergo a Readmissions Interview, where they will be asked to present a portfolio and discuss their previous academic performance and future plans.

To be considered for readmission, students must meet the criteria of having paid all past fees, and they must not have exhibited conduct detrimental to the education or welfare of other students or themselves, extreme absenteeism, or destruction of property.

The Vice President of Student Affairs will evaluate and make the decision to approve any requests for readmission. The Vice President of Student Affairs will consider the work ethic, attitude, and motivation that were exhibited by the student while attending The Modern.

A student granted readmission may be required to take additional terms of instruction for programs and/or courses that have been added or modified since the student attended The Modern. If a student repeats a course, the new grade replaces the previous grade.

REQUIRED COMPLETION RATE

No part-time program is available. Thus all students are advised to complete the program in the prescribed two-year period.

STUDENT CANCELLATION/ TERMINATION POLICY

Applicants who have not visited the school prior to enrollment will have the opportunity to withdraw without penalty within three business days following either the regularly scheduled orientation or following a tour of the school facilities and inspection of equipment where training and services are provided. All monies paid by an applicant must be refunded if requested within five days after signing an enrollment agreement and making an initial payment. An applicant requesting cancellation more than five days after signing an enrollment agreement and making an initial payment, but prior to

entering the school, is entitled to a refund of all monies paid minus the enrollment fee.

REFUND POLICIES

No payments will be accepted by The Modern until a student is accepted and an enrollment agreement is submitted. All tuition and fees paid are refundable prior to the commencement of classes, with the exception of the enrollment fee.

The enrollment fee is refundable if the college is notified in writing within five days of signing the enrollment agreement, but prior to the commencement of classes.

A student's enrollment may be terminated temporarily or permanently by The Modern for nonpayment of tuition and fees.

Refunds will be made within 30 days of the date of withdrawal determination.

The Modern will calculate refunds under the Statutory Pro Rata Refund Policy (first-time, first-term students only) or State of Ohio Refund Policy and the Institutional Refund Policy. The method providing the most favorable refund to the student will be used. All refunds are based on the specific amounts of each term's tuition and fees.

Statutory Pro Rata Refund Policy

(This applies only to students in the first payment period, first term, of their first year). Withdrawal within the first 60% of the term - Pro Rata refund less any unpaid charges.

Return of Title IV Funds Policy

For any student terminating their program of study after entering The Modern College of Design and before completing at least 60% of the payment period or period of enrollment (the term the student was currently enrolled in), the statutory Return of Title IV Funds policy will be implemented. This policy will calculate the amount of financial aid funds earned by the student during their enrollment.

The Modern College of Design will calculate the amount of Title IV aid that was earned based on a payment period

basis (per term). Refunds will continue to be calculated by the enrollment period. The institution will determine:

1. The Title IV aid disbursed or that could have been disbursed.
2. The percentage of Title IV aid earned by the student.
3. The amount of Title IV aid earned by the student.
4. The total Title IV aid to be disbursed or returned.
5. The amount of unearned Title IV aid to be returned by The Modern.
6. The amount of unearned Title IV funds to be returned by The Modern.
7. The initial amount of unearned Title IV funds to be returned by the student.
8. The final amount of unearned Title IV funds to be returned to each program by the student.

The following is The Modern policy for refunds back to Title IV programs:

1. First to receive refund: Federal Direct Loans, up to amount disbursed.
2. Second to receive refund: Federal Direct PLUS, up to amount disbursed.
3. Third to receive refund: Pell, up to amount disbursed.
4. Fourth to receive refund: Student.

The student will be responsible for any tuition, fees, books, or equipment not covered by Title IV funds.

INFORMATION REGARDING THIRD-PARTY REFUNDS/RETURN OF FUNDS

The best source of information regarding third-party refunds or return of funds is the Director of Financial Aid. Important information is also available in the document titled "The Student Guide," for the current financial aid year from the U.S. Department of Education.

State of Ohio Refund Policy

Withdrawal within 1st calendar week:
75% Refunded

Withdrawal within 2nd calendar week:
50% Refunded

Withdrawal within 3rd calendar week:
25% Refunded

Withdrawal within 4th calendar week:
0% Refunded

Institutional Refund Policy

Withdrawal within 1st calendar week:
25% Retained

Withdrawal within 2nd calendar week:
50% Retained

Withdrawal within 3rd calendar week:
75% Retained

Withdrawal within 4th calendar week:
100% Retained

Special Cases

In case of a prolonged illness, accident, or a death in the family, a judgment will be made by the President of The Modern to consider as to whether a refund is fair and reasonable to both parties. Fees for special assignments will be refunded in full if the assignments the fees were intended to cover have not begun. All late fees are nonrefundable.

LATE BALANCE

If a student of The Modern's balance has not been paid in full by the 15th business day of the current term, that student will be immediately dismissed from The Modern and receive no credit for any courses taken. An exception may be made if one of the following special circumstances applies:

1. Student has initiated a consultation with The Modern's Director of Financial Aid, prior to the above deadline.
2. Student has met with The Modern's Director of Financial Aid and arranged a comprehensive payment plan for the total balance of their tuition, prior to the above deadline.

3. Student has returned all requested financial aid paperwork to The Modern's Director of Financial Aid to be processed, prior to the above deadline.

4. Student and The Modern's Director of Financial Aid have made a payment agreement and student is currently showing cooperation in said agreement, prior to the above deadline.

The student's balance, including all fees, must be paid by graduation. If a student has an outstanding balance at the time of graduation, the student will be permitted to walk at the graduation ceremony, but their degree certificate will be withheld until their balance has been paid in full.

SUPPLIES

Students are required to purchase a variety of art supplies. The Modern provides art kits that contain the needed and required supplies. If a student has been informed that their financial aid being processed by The Modern will not pay for their required supplies, the student is required to purchase the supplies on the first day of the term.

LIBRARY RULES & REGULATIONS

The Modern's Library is open Monday through Friday while classes are in progress. Books and magazines may be checked out for one week. Graphics tablets and CD/DVD drives may be checked out for one day. Items must be returned on the due date or renewed. Knowing the correct due date is the responsibility of the student. Removing materials from the library without checking them out is grounds for dismissal from The Modern.

Overdue fines are \$.50 per day. If an item is not returned within two days of its due date or is returned damaged, the cost of the item will be added to the student's account. All library fees must be paid in full in order to qualify for entering the next term and in order to graduate.

EQUIPMENT SIGN-OUT POLICY

Equipment owned by The Modern may be signed out by current students. The equipment may be signed out for a maximum of one day and must be returned by the next school day by the posted time.

Removing equipment from The Modern without signing it out is grounds for dismissal.

Overdue fines are \$20.00 per day and if the equipment is not returned within two days of its due date or is returned damaged, the full cost of the equipment will be added to the student's account. All fees for signing out equipment must be paid in full in order to qualify for entering the next term and in order to graduate.

DRESS CODE

Students who choose to wear clothing with offensive, inappropriate, or racist statements, or clothing that does not cover their bodies appropriately may be dismissed for the day with penalty of an unexcused absence.

PRINTING ABUSE

Use of the printers will be monitored. Excessive use or abuse by an individual student will be addressed by administration and additional fees may be required.

STUDENTS' RIGHTS

Students' rights include, but are not limited to, the following: access to their college records, confidentiality regarding personal data, and the appeal of any grade they believe to be unfair.

CONDUCT AND DISMISSAL

The Modern College of Design reserves the right to permanently dismiss any student whose conduct is detrimental: to the learning environment within the classroom, to the well-being of fellow students and/or faculty members, to the appearance or structure of the college campus; or who otherwise displays conduct detrimental to his/her

own progress in learning and ultimate success in design. Students may also be dismissed for violating The Modern's rules and regulations, exhibiting poor progress, financial delinquency, or excessive absenteeism. In the event that dismissal becomes necessary, The Modern will adhere to the approved refund policies.

PROPERTY DAMAGE

Damage to property of The Modern is prohibited. This includes all property and belongings, such as vending machines, furniture, equipment, carpeting, computer hardware or software, parking lot, lawn, etc. Action taken following any physical damage inflicted on the aforementioned may include payment for damage and permanent dismissal from The Modern. Permanent dismissal of any student may be determined by the amount of monetary damage to The Modern property and is at the discretion of the President of The Modern.

WARNING AGAINST ILLEGAL DOWNLOADING

Students must not illegally download creative content, including but not limited to any licensed materials or intellectual property of another, music, movies, or other entertainment media using the Internet connection provided by The Modern College of Design. It is against the law, and also against The Modern policy to illegally download such materials. If it is discovered that a student has ignored this ban on downloading, the student takes full responsibility for his/her actions and will indemnify and hold harmless AAES, Inc. including all costs, attorney fees, or lost faculty and/or administration staff fees associated with the defense of any claim.

FIELD TRIPS

Field trips to agencies, design firms, printers, museums, etc. are not required. However, it is recommended that students participate in such trips away from The

Modern in the presence of faculty. Valuable information may be learned by students who choose to attend these field trips. The Modern holds no responsibility for a student's safety, personal belongings, or well-being while traveling to, returning from, and while participating in such optional field trips.

Students who choose not to attend field trips may be required by their instructors to complete an alternate assignment covering the objectives of the field trip.

Students will not hold The Modern liable for any injuries incurred traveling to, returning from, and while participating in such optional field trips.

RECREATIONAL OR SPORTS RELATED ACTIVITIES ON THE MODERN PROPERTY

The Modern provides various leisure and sports equipment for students who choose to participate in recreational activity on the physical property of The Modern. Please note that The Modern holds no responsibility for a student's well-being at The Modern, neither inside the building nor on the outside physical property at any time.

TOBACCO-FREE CAMPUS POLICY

The Modern is a tobacco-free campus. Use of tobacco, as defined below, is prohibited in any building, vehicle, or outdoor area owned, leased, or controlled by The Modern.

1. For the purpose of this policy, tobacco products are defined as including but not limited to cigarettes, cigars, pipes, water pipes (hookahs), bidis, kreteks, smokeless tobacco, chewing tobacco, snus, snuff, electronic cigarettes, vapes and vaporizers, and any non-FDA-approved nicotine delivery device.

2. Use of tobacco products is prohibited in all buildings and vehicles owned or leased by The Modern, regardless of location.
3. Use of tobacco products is also prohibited on all The Modern grounds and in any outdoor area controlled by The Modern. This includes all The Modern parking lots and parking ramps, patios, and recreational areas. Use of tobacco products is prohibited inside any vehicle located on The Modern grounds, including privately-owned vehicles.
4. When any person enters the grounds of The Modern, any tobacco products shall be extinguished and disposed of in an appropriate receptacle at the perimeter of the grounds of The Modern.
5. Violations of this policy by The Modern students and employees may result in disciplinary action, up to and including dismissal from The Modern. The Modern visitors are expected to comply with the school's tobacco free environment, and those who fail to do so may be trespassed from The Modern property.

DRUG FREE SCHOOL & WORKPLACE POLICY

The unlawful possession, use, or distribution of alcohol or illicit drugs on campus, including the parking lots, or in connection with any college activity is strictly prohibited. This prohibition applies to all students of The Modern, their guests, and all employees.

Legal Sanctions

Persons suspected of violating laws dealing with alcohol or illicit drugs can be charged under local, state, or federal laws. In Kettering, Ohio, charges are usually brought under the laws of the State of Ohio if you are arrested by the Kettering Police Department.

Examples of State of Ohio Drug and Alcohol Penalties

1. Trafficking of drugs—Felony charge; mandatory fine of up to \$20,000; 6 months to ten years imprisonment. If the offense is on the grounds of a school, penalties are more severe.
2. Possession of cocaine—Felony charge; 6 months to 10 years imprisonment and a fine of up to \$20,000 for first-time offenders.
3. Operating a Vehicle Under the Influence – Fines ranging up to \$20,000; jail or prison time from 3 days to 15 years; license suspension; high-risk insurance.

Examples of Health Risks

There are various risks associated with the use of illicit drugs and the abuse of alcohol. Some of the more common problems are listed here:

1. Marijuana: Use can lead to an increase in heart rate up to 50%, acute anxiety, and tremendous mood swings. There is a potential for long-term physical and psychological damage.
2. Cocaine: Use can effect the brain in seconds and can result in heart or respiratory failure.
3. Opioids: Use can lead to nausea, slow breathing rate, and serious health consequences on multiple organs; opioids are highly addictive.
4. Amphetamines: Use increases heart and breathing rates, raises blood pressure while causing blurred vision, dizziness, lack of sleep, and anxiety. Body chemistry is upset, which can lead to long-term physical problems.
5. Alcohol: Use can lead to a false and misleading feeling of confidence and control. Liver, brain, heart, and stomach destruction goes on even without apparent symptoms. Use for a period of time often causes dependency and may be fatal. Symptoms of intoxication include dizziness, blurred vision,

staggering, delayed reflexes, and bad judgment due to a feeling of confidence.

6. Heroin: Effects can include liver disease, kidney disease, pulmonary complications, skin abscesses, respiratory failure, and accidental overdose.

Referral Assistance Policy

Help is available to employees and students struggling with substance abuse. The Modern offers a completely confidential employee and student referral program. Contact the Vice President of Student Affairs for further information on organizations providing counseling and/or treatment.

Any student who is a drug or alcohol offender may have disciplinary action imposed by the college. These sanctions may include: mandatory counseling, mandatory attendance at a local treatment center, mandatory completion of a drug rehabilitation program, mandatory probationary period not to exceed one month, discharge from employment, or expulsion from college. Students should be aware that illegal drug trafficking and/or possession may seriously affect their qualification for educational financial aid.

CAMPUS SAFETY & ANNUAL SECURITY REPORT

The Modern College of Design is required to provide the following information under the Federal Crime Awareness and Campus Security Act of 1990. This information is current as of October 2017. The term “campus” as used in this section refers to all property of The Modern including the classrooms, offices, parking lot, and grounds.

Any student, faculty, or staff member witnessing a crime or other emergency situation will immediately report the situation to the associate at the front desk who will contact the proper authorities. If the associate at the front desk is not available, students will report the situation

to a faculty member who will then contact the proper authorities or call the Kettering Police (937-296-2555) or 911.

When the college is open to students after normal hours of operation, a contracted security guard maintains access control and monitors all areas of campus. Students are issued key cards to gain access to the building.

The Modern College of Design has no special working relationship with State or Local Law Enforcement agencies. In the absence of personnel or faculty members of The Modern, any student witnessing a crime on The Modern College of Design campus should promptly and accurately report it to the Kettering Police. All students and faculty members are responsible for maintaining the safety of their own property and persons. Students are advised to mark all personal property with their name. Vehicles should be locked at all times.

Theft of any property, removal of any materials from the library without being checked out, or any other actions or behaviors that violate the law, rights, or property of others may be grounds for immediate dismissal. This notice is the only time these issues will be addressed.

Number of arrests for the following crimes on campus during the current and previous two calendar years:

Liquor Law Violations: 0
Drug Abuse Violations: 0
Weapons Possessions: 0

The following list shows the number of reported incidences of the specified crimes on campus during the current and previous two calendar years.

Motor Vehicle Theft: 0
Sexual Offenses: 0
Rape: 0
Robbery: 0
Murder: 0
Aggravated Assault: 0
Burglary: 0

The Modern College of Design does not recognize any off-campus student organizations and thus does not monitor or report any criminal activity other than that occurring on The Modern's campus.

All students are required to read The Modern College of Design's Drug Free School and Workplace Policy. The only exceptions to this policy are events for The Modern alumni and/or professionals. Only individuals who are 21 or older and who can provide valid, legal documentation may consume alcohol at these events.

Federal law requires all colleges to publish a policy dealing with sex offenses. The Modern does not condone and will not tolerate the commission of any sexual or criminal offense. The Modern advises all students to remain alert at all times and to be aware of their surroundings. If at any time you feel unsafe in or upon entering any of the listed campus areas, notify a staff member and they will escort you to your destination on campus. Any student or staff member witnessing or who experiences a sexual offense or assault is advised to immediately report the situation to the associate at the front desk who will contact the proper authorities. Students also have the right to contact the police directly in case of a sexual offense and may have a staff member assist them in doing so. Students wishing educational material on rape awareness, acquaintance rape, and other forcible and non-forcible sex offenses are encouraged to call Montgomery County's Victim Witness Program at 937-225-5623. Victims of sexual assault may meet with The Modern's counselor or receive off-campus mental health assistance by contacting a local mental health service organization.

WEAPONS POLICY

The Modern College of Design does not permit weapons of any kind on its campus, including the building, surrounding parking lot, and property. Bringing a weapon on campus will result in permanent dismissal.

ADDITIONAL SECURITY POLICY

No recreational sports activities with frisbees, balls, etc. are permitted in the building due to potential injury to people and/or property. Students are advised to participate in such recreational activities away from the building in the lawn area on the east side of the property.

No paper cutters of any type or size are permitted at The Modern because of safety concerns.

No spray adhesives or fixatives are permitted on campus including sidewalks, green space, and parking lot areas.

CHANGE OF POLICIES

The Modern reserves the right to change its policies at any time. Students will be notified of changes that happen over the summer by July 30. Policy changes that occur over the summer will be reviewed with new and returning students on the first day of class. When a policy change occurs during the school year, students will be informed of the change in writing, one week before the policy change goes into effect. Students will sign a form indicating that they have been informed of the policy change and it is the responsibility of the student to inform their parents or other interested parties.

COMPLAINT/GRIEVANCE PROCEDURE

The Modern College of Design is licensed by the State of Ohio Board of Career Colleges and Schools. If a student feels that a complaint or concern has not been adequately addressed, he/she may follow this procedure.

Internal Grievance Process

1. Discuss the concern with a faculty or staff member.
2. Submit a Grievance form to the Vice President of Student Affairs. Discuss the concern with the Vice President of Student Affairs.

3. If after following steps 1 and 2, you feel that your area of concern has not been adequately addressed, or you disagree with the decision that has been made, you may submit a written response/ appeal to the President of The Modern. The President of The Modern will review and determine the final outcome.
4. If after following steps 1, 2, and 3 you still feel your area of concern has not been adequately addressed, you may contact the Executive Director of the State of Ohio Board of Career Colleges and Schools; 30 East Broad St., Suite 2481; Columbus, OH 43215-3414; 614-466-2752, 877-275-4219.

Accrediting Commission of Career Schools and Colleges

The Modern College of Design is accredited by the Accrediting Commission of Career Schools and Colleges. Colleges accredited by ACCSC must have a procedure and operational plan for handling student complaints. If a student feels that the college has not adequately addressed a complaint or concern after following the internal grievance process listed above, the student may consider contacting the Accrediting Commission.

All complaints considered by the Commission must be in written form, with permission from the complainant(s) for the Commission to forward a copy of the complaint to the college for a response. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission. Please direct all inquiries to:

Accrediting Commission of Career Schools and Colleges

2101 Wilson Blvd., Suite #302
Arlington, VA 22201
703-247-4212 // www.accsc.org

A copy of the Commission's complaint form is available by contacting The Modern's Director of Financial Aid.

FILING A COMPLAINT WITH THE KENTUCKY COMMISSION ON PROPRIETARY EDUCATION

To file a complaint with the Kentucky Commission on Proprietary Education, each person filing must submit a completed "Form to File a Complaint" (PE-24) to the Kentucky Commission on Proprietary Education by mail to Capital Plaza Tower, Room 302, 500 Mero Street, Frankfort, Kentucky 40601.

This form can be found on the website at www.kcpe.ky.gov.

STUDENT PROTECTION FUND FOR KENTUCKY STUDENTS ONLY

KRS 165A.450 requires each school licensed by the Kentucky Commission on Proprietary to contribute to a Student Protection Fund which will be used to pay off debt incurred due to the closing of a school, discontinuance of a program, loss of license, or loss of accreditation by a school or program. To file a claim against the Student Protection Fund, each person filing must submit a completed "Form for Claims Against the Student Protection Fund." This form can be found on the website at www.kcpe.ky.gov.

COURSE CANCELLATIONS

Courses in which fewer than five students register may be canceled. Student Success Advisors will assist students in re-registering for canceled courses.

GAINFUL EMPLOYMENT DISCLOSURE

The Modern College of Design
Associate Degree of Applied
Business in Design
Program Length: 21 months

Students graduating on time
55% of Title IV students complete
the program within 21 months¹

Program Costs*
\$57,637 for tuition and fees
\$6,560 for books and supplies
Other Costs:
No other cost provided.

Visit website for more program
cost information: www.themoderncollegeofdesign.com/financial-aid/tuition-fees/

*The amounts shown above include costs
for the entire program, assuming normal
time to completion.

Note that this information is subject
to change.

Students borrowing money
The typical student leaves with
\$15,834 in debt³

The typical monthly loan payment
\$163 per month in student loans
with an interest rate of 4.45%⁴

Graduates who got jobs 93% of program
graduates got jobs according to the Ohio
job placement rate⁷

93% of program graduates got jobs
according to the ACCSC job placement
rate⁸

Program graduates are employed
in the following fields:
Graphic Designers: <http://onetonline.org/link/summary/27-1024.00>

Licensure Requirements⁶
The following do not have licensure
requirements for this profession: Ohio

Additional Information:
No additional notes provided.

Date Created: 3/26/2018

These disclosures are required by the U.S.
Department of Education

Footnotes:

1. The share of students who completed the program within 100% of normal time (21 months).
2. The share of students who borrowed Federal, private, and/or institutional loans to help pay for college.
3. The median debt of borrowers who completed this program. This debt includes federal, private, and institutional loans.
4. The median monthly loan payment for students who completed this program if it were repaid over ten years at a 4.45% interest rate.
5. The median earnings of program graduates who received Federal aid.
6. Some States require students to graduate from a state approved program in order to obtain a license to practice a profession in those States.
7. State Job Placement Rate:
Name of the state this placement rate is calculated for: Ohio

Follow the link below to find out who is included in the calculation of this rate: <http://www.themoderncollegeofdesign.com/about-the-modern/career-job-placement/>

What types of jobs were these students placed in?
The job placement rate includes completers hired for:
Jobs within the field

Positions that recent completers were hired for include: Graphic Designer, Web Designer, Photographer

When were the former students employed?
The rate is based on program completers who were employed within 150% of normal completion time.

How were completers tracked? Employment verification forms mailed to completers after they've found their first employment in the field.

8. Accreditor Job Placement Rate:
Name of the accrediting agency this placement rate is calculated for: ACCSC

Follow the link below to find out who is included in the calculation of this rate: <http://www.themoderncollegeofdesign.com/about-the-modern/career-job-placement>

What types of jobs were these students placed in?
The job placement rate includes completers hired for:
Jobs within the field

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For the most up-to-date disclosures of gainful employment information, visit www.themoderncollegeofdesign.com/gainful-employment-disclosure/.

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CREDITS

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The following is an addendum to The Modern College of Design's 2018-2019 Catalog + Student Handbook. Issued: August 20, 2018

FACULTY + STAFF UPDATES**Davar Azarbeygui, Instructor**

Mr. Azarbeygui earned a Master's of Professional Studies in design and communication from the Pratt Institute and a BA in Fine Arts from the University of Maryland. He has extensive experience in conceptualizing, producing, and enforcing the brand identity of Fortune 500 brands. He has held the positions of creative director, design director, and head of design for major design firms including Interbrand, LPK, BBDO, and Publicis Groupe SA, directing teams of designers and developing creative solutions for design initiatives. A native English speaker, he is also skilled in French, Italian, and Spanish. Davar teaches Graphic Design.

Clancy Boyer, Instructor

Mr. Boyer attended San Jose State University and has extensive experience as a strategic and creative brand consultant. He has provided solutions for clients that have included Cold Stone Creamery, eBay, Sunglass Hut, T-Mobile, and PUR Water. He has led business strategy innovations and developed customer insight research, and has served as Global Art Director for Nike, Inc. Clancy teaches Business and Ethics of Design.

Cody Brown, Instructor

Mr. Brown holds a BA in film and television production from Western Kentucky University. As a director of photography, he has worked in narrative film, reality TV, branded content, and advertising. Recent clients have included Lowe's, Dawn, Thermos Brand, and White Allen Auto Group. He also has experience as a production coordinator, gaffer, lighting technician, grip, and editor. His work has earned awards from the American Advertising Federation, the PBS Online Film Festival, and the Film Dayton Festival. Cody teaches Video.

James Cosby, Admissions Specialist + Housing Coordinator

Mr. Cosby holds a Master's of Education in counselor education from Virginia Commonwealth University and a BA in communications from Denison University. He has experience as a college student services counselor and career counselor, and has served as the Coordinator for Service and Justice in the Center for Faith and Justice at Xavier University. James conducts portfolio reviews and college tours with prospective students, and also helps new students discover housing options in Kettering.

Alycia Falknor, Student Success Advisor

Ms. Falknor holds a Master's of Education from Antioch University Midwest and a BA in interpersonal/organizational communication from the Ohio State University. She has many years of higher education experience as an admissions counselor, enrollment manager, and intervention specialist. Alycia provides academic advising to students to support their academic and career goals and also serves as the college registrar.

Leah Henderson, Instructor

Ms. Henderson holds a BS in visual communications from Ohio University. She has experience as a digital creative strategy director, educating print designers to translate their skills to digital. As art director, her many clients have included Synchrony Financial, Mathile Enterprises, Microsoft, Lexis Nexis, Bob Evans, and Cisco. She has also served as a communication designer, simplifying structural and communication complexities for global companies. Her work has been recognized by the American Advertising Federation and the Columbus Society of Communicating Arts. Leah teaches Web Design and UI/UX.

Jeremy Loyd, Instructor

Mr. Loyd holds a BS in visual communication from the University of Dayton. Co-founder and creative director of a design agency, Jeremy has extensive experience developing strategic and visual direction for projects, managing design teams, and presenting concepts to clients. He has been a featured speaker at conferences, including SXSW and the HOW Design Conference, and his design work has earned many awards from the American Advertising Federation as well as HOW, Communication Arts, and Print magazines. Jeremy teaches Business and Ethics of Design.

Kevin Passmore, Instructor

Mr. Passmore holds a BFA from Ringling College of Art and Design and an associate degree from the Ohio Institute of Photography. Kevin has experience as a motion designer, imaging specialist, and digital editor, developing 2D and 3D content for corporate communications and broadcasts. He is also an imaging specialist for GMUNK, a creative visionary known for his science fiction themes. Kevin's work has earned many awards from the American Advertising Federation. Kevin teaches Motion Design.

Sam Parker, Instructor

Ms. Parker holds a BA in public relations from Franklin College, and is an award-winning marketer with a background in writing, branding, and strategy. She has experience as a project manager, account executive, and marketing manager in the design field, leading teams to build powerful brands that communicate value. Sam has received recognition from the American Advertising Federation and the American Public Transportation Association (AdWheel), and has served as a college social media lecturer. Sam teaches Marketing.

Andy Sharpe, Instructor

Mr. Sharpe holds a BA in graphic design from Cedarville University and an associate degree in visual communications from Sinclair Community College. He has worked as an art director and senior designer in both print and web design, guiding the creative direction of campaigns, brand identities, video, and web. Clients have included Airstream, Teradata, Cedar Fair/King's Island, University Hospitals in Cleveland, Cassano's, and Newport Aquarium, among others. He has earned many American Advertising Federation local, regional, and district awards. Andy teaches Web Design.

Kristin Schindler, Employee Engagement Specialist

Ms. Schindler attended Bowling Green State University and Anderson College, and has many years of experience as an office administrator. Kristin develops and implements employee engagement strategies and activities, and also serves as the office coordinator and front desk associate.

The following faculty and staff members no longer work at The Modern: Amy Caliendo, Sarah Clark, Rachel Summers, and Andrew Walker.

LATE ASSIGNMENT POLICY

If a student submits an assignment one class period late, the instructor deducts ten (10) percentage points from the grade earned on the assignment. For example, if a student turns in an assignment one class period late and earned a grade of 87%, the grade is lowered to a final grade of 77%. If a student submits the assignment more than one class period late, the student receives zero (0) points for the assignment.

Only the student may turn in the assignment. In other words, no other person may turn in the assignment for the student. It is the sole responsibility of the student to turn in the assignment to the instructor (in person, on the server, or through email, depending on the assignment specifications). It is not the responsibility of The Modern instructor to request the student to turn in the assignment.

The Modern College of Design | 1725 East David Road | Kettering, Ohio 45440

The Modern College of Design is accredited by the ACCSC and registered with the State Board of Career Colleges and Schools (Registration #85-03-0958T). Financial aid is available to those who qualify. For more information about our graduation rates, the median debt of students who completed the program, and other important information, please visit our website at www.themoderncollegeofdesign.com/gainful-employment-disclosure/.

The following is an addendum to The Modern College of Design's 2018–2019 Catalog + Student Handbook. This addendum was published on November 8, 2018.

FACULTY + STAFF UPDATES

New to The Modern since the last addendum are:

Tess Cortés, Instructor

Ms. Cortés holds an MFA in Electronic Arts from the University of Cincinnati, and a BFA in Drawing and Painting from Wright State University. Tess is a digital media artist, curator, and digital designer. Her work has been exhibited and screened nationally and internationally including at the Riffe Gallery in Ohio, Bedford Gallery in California, and VIP Art Gallery in Serbia. Tess teaches Motion Design.

Brooke Leppla, Student Engagement Coordinator

Ms. Leppla holds a Master of Education in student affairs in higher education as well as a BS in business from Wright State University. She has experience as an event and marketing coordinator, advisor, and college instructor. Brooke plans student events and activities, creates community partnerships, and serves as Student Senate Advisor.

Jonathan Quiling, Lead Admissions Specialist

Mr. Quiling holds an MA in Global Studies from Liberty University and a BS in Exercise Science from Old Dominion University. He has experience in social media and admissions counseling. Jonathan identifies best practices for the team of Admissions Specialists, and conducts portfolio reviews and tours with prospective students.

The following staff members no longer work at The Modern: Patrick Gibboney, Kevin Passmore, and Karen Walker.

MAXIMUM TIME FRAME POLICY

The maximum time frame is the time allowed for a student to complete a program of study. Federal regulations specify that a student is expected to complete their graduation requirements within 150% of the published normal

completion rate of the program, expressed in credit hours. If at any time it becomes mathematically impossible for a student to complete the program within the maximum time frame, the student will be dismissed from the program. For example, if a student is enrolled in a 65 credit hour program, the student will no longer be allowed to continue after having attempted more than 97.5 credit hours (65 credit hours x 150% = 97.5 credit hours).

PLACEMENT RATE

The placement rate is the percentage of graduates eligible for career services who gain employment in the design field.

Students who began the program in 2015:
94% (67/71)

Students who began the program in 2014:
93% (50/54)

Students who began the program in 2013:
98% (52/53)

GRADUATION RATE

The graduation rate is the percentage of students who complete the two-year program within 150% of the published normal completion rate, expressed in credit hours.

Students who began the program in 2015:
64% (71/111)

Students who began the program in 2014:
68% (54/79)

Students who began the program in 2013:
68% (54/82)

LENGTH OF PROGRAM

The Associate's Degree Program is 22 calendar months in length.

DESIGN PROGRAM INSTITUTIONAL AWARDS AND SCHOLARSHIPS

For clarification, this section on pages 30–31 of the Catalog lists institutional awards and scholarships for **Year One students who are enrolled in the Design**

Program and who will begin classes in August 2019. These Institutional Awards and Scholarships are funded by The Modern and can be credited to tuition, supplies, and fees. Awards and Scholarships with GPA requirements consider unweighted cumulative GPAs reflected on final high school transcripts. Awards are awarded on a first come, first served basis.

TUITION REDUCTION, TUITION AWARDS, + OTHER AWARD OPPORTUNITIES

For Year One students who enrolled to begin classes in August 2018, the following tuition reduction, tuition awards, and other award opportunities were available.

Need-Based Tuition Reduction: Students accepted and enrolled to start Year One classes in August 2018 were considered for a Tuition Reduction of up to a maximum of \$7,500. Tuition Reduction was awarded on a first come, first served basis. [The reduction is not renewable for Year Two.]

To qualify, the student must have had a FAFSA Expected Family Contribution [EFC] that resulted in Pell Grant eligibility, and the parent[s] must have received a denial on a PLUS loan credit check [for dependent students]. The student first needed to borrow all the Federal Direct Loan money for which the student was eligible and received all the grants for which the student qualified.

Career Center Graduate Tuition Reduction: Students accepted to start Year One classes in August 2018, had earned a grade point average of 3.0 or higher, and graduated or earned credits from a Career Center high school were eligible for a Tuition Reduction of \$5,000 [\$2,500 per year].

GPA of 3.0 or higher must have been documented on the final transcript.

Out-of-State Tuition Reduction:

Out-of-state students accepted to start Year One classes in August 2018 who had earned a grade point average of 3.0 or higher were eligible for a Tuition Reduction of \$5,000 [\$2,500 per year]. GPA of 3.0 or higher must have been documented on the final transcript.

The Modern Tuition Awards

This section lists Tuition Award opportunities for incoming Year One students who began classes in August 2018. The deadline for submission was March 7, 2018. Eligible candidates received application information.

Art and Academic Achievement Awards:

Up to four students who reflected excellence in both design and academics were offered a \$10,000 [\$5,000 per year] Art and Academic Achievement Award. Students must have been accepted to begin classes in August 2018.

Daniel E. Johnson Memorial Award:

Students accepted to start classes in August 2018 may have applied for this award. One student who reflected excellence in both design and academics was offered a \$10,000 award [\$5,000 per year].

Multicultural Awards: Applicants for this award must have been accepted to start classes in August 2018 and must have been identified as members of the African American, Latina/Latino, Native American, Asian American, Pacific Islander, or other ethnic minority. Up to four students were each offered a \$5,000 award [\$2,500 per year].

Portfolio Competition Awards

for Enrolled Students: Up to four students were offered a \$5,000 award [\$2,500 per year] for the Portfolio Competition.

Students must have been accepted and enrolled to begin classes in August 2018.

Other Tuition Award Opportunities from The Modern

This section lists other Tuition Award opportunities for Year One students who began classes in August 2018.

Business Professionals of America

Awards: Students who were awarded first place at the Ohio or Indiana Business Professionals of America (BPA) Website Design, Advertising Promotion, Photography, or Video competitions at the state level were eligible for this award. Up to ten students were each offered a \$2,500 award [\$1,250 per year].

Congressional Art Award: Students who won first place in their home district's Congressional Art Competition were eligible for this award. Students were offered a \$2,500 award [\$1,250 per year]. Visit house.gov for information about this competition that recognizes and encourages artistic talent.

Governor's Show Awards: Students whose artwork was selected for display in the Governor's Youth Art Exhibition were eligible for this award. Students were each offered a \$10,000 award [\$5,000 per year]. Visit govart.org for more information about the Governor's Show.

SkillsUSA Awards: Students awarded first place in the Ohio Southwest Regional Advertising Design Contest or in the State SkillsUSA Advertising Design, Web Design, Photography, or Video Contests were eligible for this award. Students were each offered a \$2,500 award [\$1,250 per year].

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The following is an addendum to The Modern College of Design's 2018–2019 Catalog & Student Handbook. This addendum was published on January 2, 2019.

DESIGN LEADERSHIP PROGRAM

The following information outlines the new Design Leadership Program starting on August 19, 2019.

STATE AUTHORIZATION

The Modern receives its Baccalaureate Degree authorization from the Ohio Department of Higher Education and the Ohio State Board of Career Colleges and Schools.

PROGRAM OBJECTIVES

The Bachelor Degree Completion Program objectives are to increase graduates' entry-level employment opportunities, earning potential, and options for future career advancement in the design industry.

LENGTH OF PROGRAM

Full-Time

The Bachelor's Degree Completion Program for the class starting on August 19, 2019 and graduating in June 2021 spans 22 months. The program consists of a two-year, full-time daily program.

Part-Time

The Bachelor's Degree Completion Program for the class starting on August 19, 2019 and graduating in August 2022 spans 36 months. The part-time program consists of a three-year, part-time program.

SCHEDULE

Classes are held Monday through Friday within the hours of 8:30am-10:00pm.

GRADUATION REQUIREMENTS

Successful completion of 60 Bachelor's Degree Completion credits are required for graduation in addition to 18 general education credits that meet the requirements of the Ohio Department of Higher Education. Students must achieve a 77% term average or higher in each Design Leadership course and a cumulative grade point average of 2.0

or higher. Full payment of all tuition and fees is also required for graduation.

DEGREE GRANTED

Students earn a Bachelor of Arts in Design Leadership after successfully completing the program.

GRADUATE OCCUPATIONS

Graduates of the Bachelor's Degree Completion Program will be prepared for entry-level graphic design, web design, front-end development, UI/UX, and marketing specialist positions.

APPLYING FOR ADMISSION

a. Online Application: Complete an online application at themodern.edu.

b. Transcripts: Submit official college transcript that reflects the equivalent of at least one year of full-time study of art or design in progress of earning an Associate's Degree or the equivalent of one year of study in a Bachelor's Degree Program.

i. If the college transcript reflects a grade point average below a 2.5 cumulative grade point, the student must complete the following steps:

1. Submit a 1–2-page essay describing how the student plans to achieve satisfactory progress at The Modern.

2. Submit two letters of recommendation. These letters should be written by academic educators or work supervisors who are familiar with the student's work ethic and potential for success at The Modern.

ii. These documents will be reviewed and accepted at the discretion of the Director of Admissions. Each applicant will be notified by mail regarding his or her acceptance to The Modern.

c. Portfolio Submission: Prior to the interview, the candidate will submit a portfolio online using SlideRoom. The candidate is required to upload 8–10 pieces of design work. Variety of subject is greatly encouraged. The candidate will incur a \$12 charge for the submission via SlideRoom. The candidate will explain his or her online portfolio submission during the interview.

d. Interview: Schedule an appointment to meet with an admissions specialist for an interview. If traveling to The Modern for an admissions interview is not possible, you may contact the Admissions Department to make other arrangements. The Modern strongly encourages prospective students to visit the campus for a tour and interview, but we understand that this is not always feasible.

During the interview, the admissions specialist evaluates candidates by using the following criteria to determine acceptance: design ability, computer skills, communications skills, leadership experience, and past academic achievement.

e. Acceptance: The Modern considers applicants for acceptance based on a five-tier rubric. Students are scored up to 10 points each for design ability, communication skills, and academic achievement. Students are scored up to five points for computer skills, and up to three points for leadership experience. Students must meet a minimum of 20 points to be accepted.

Applicants are notified by mail as to the status of their acceptance. Acceptance will be honored for three years.

If the transcript reflects one year of full-time study of art or design, the degree or an additional year of study must be successfully completed

before beginning the Bachelor's Degree Completion Program.

- f. Enrollment: After an applicant is accepted, he or she is invited to enroll by filling out and returning the enrollment agreement and paying the \$125 enrollment fee. The enrollment agreement packet and fee may be mailed or personally delivered to The Modern. The enrollment fee must be in the form of check or money order if received by mail. Enrollment is complete only after the student submits a copy of one of the following that meets the stated criteria: official final transcript, or transcript showing two years of design-related coursework. Students cannot begin classes until enrollment is complete. If a student chooses not to attend The Modern after enrollment is complete but decides to begin classes within two years of initial enrollment, the student is required to complete a new enrollment agreement. The student is not required to pay another enrollment fee.
- g. Student Consumer Information Online Course: Complete the Ohio State Board of Career Colleges and Schools' Student Consumer Information online course.
- h. Financial Aid: Complete a financial aid appointment with the Financial Aid team at The Modern.
- i. Proof of Graduation: Submit proof of graduation by July 1 (official final college transcript or transcript showing two years of design-related coursework).

FULL-TIME COURSE SEQUENCE

This section outlines the courses that are required during each term of the full-time program.

Year One, Semester 1

Total hours/credits: 15

BUS301 Business Fundamentals, 3 credits

MKT301 Research and Visualization, 3 credits

ENS301 Environmental Science and Sustainability, 3 credits

SOC301 Anthropology and Human Behaviors, 3 credits

Students must choose one of four electives offered:

ELT301-1 Design Elective: Branding, 3 credits

ELT301-2 Design Elective: Web Design IV, 3 credits
Prerequisite: Web Design III

ELT301-3 Design Elective: Video Production II, 3 credits
Prerequisite: Video Production I

ELT301-4 Design Elective: Motion Design II, 3 credits
Prerequisite: Motion Design I

Year One, Semester 2A

Total hours/credits: 18

BUS302 Entrepreneurship and Business Development
Prerequisite: BUS301 Business Fundamentals

MKT302 Marketing II, 3 credits

SOC302 Research Methods and Practice, 3 credits

ARH301 History of 20th Century Art, Music, and Culture, 3 credits

COM301 Organizational Communication, 3 credits

Students must choose one of four electives offered:

ELT302-1 Design Elective: Art Direction and Copywriting, 3 credits

ELT302-2 Design Elective: Web Design V, 3 credits
Prerequisite: ELT301-2 Design Elective: Web Design IV

ELT302-3 Design Elective: Video Production III, 3 credits
Prerequisite: ELT301 Video Production II

ELT302-4 Design Elective: Motion

Design III, 3 credits

Prerequisite: ELT301-4 Design Elective: Motion Design II

Year Two, Semester 1

Total hours/credits: 15

BUS401 Design Leadership, 3 credits

MKT401 Integrated Marketing and Strategy
Prerequisite: MKT302 Marketing II and BUS301

GRD499 Portfolio Completion II, 6 credits

Prerequisites: ELT301, ELT302, MKT301, MKT302

SCI301 Concepts in Physics: Light and Color, 3 credits

Year Two, Spring Term A

Total hours/credits: 2

PRO399 Career Development, 2 credits

Year Two, Semester 2B

Total hours/credits: 10

PRO499 Co-op, 10 credits

PART-TIME COURSE SEQUENCE

This section outlines the courses that are required during each term of the part-time program.

Year One, Semester 1

Total hours/credits: 6

BUS301 Business Fundamentals, 3 credits

MKT301 Research and Visualization, 3 credits

Year One, Semester 2A

Total hours/credits: 6

ENS301 Environmental Science and Sustainability, 3 credits

Students must choose one of four electives offered:

ELT301-1 Design Elective: Branding, 3 credits

ELT301-2 Design Elective: Web Design IV, 3 credits
Prerequisite: Web Design III

ELT301-3 Design Elective: Video Production II, 3 credits

Prerequisite: Video Production I

ELT301-4 Design Elective: Motion Design II, 3 credits

Prerequisite: Motion Design I

Year One, Summer Term

Total hours/credits: 6

SOC301 Anthropology and Human Behaviors, 3 credits

BUS302 Entrepreneurship and Business Development

Prerequisite: BUS301 Business Fundamentals

Year Two, Semester 1

Total hours/credits: 6

MKT302 Marketing II, 3 credits

Students must choose one of four electives offered:

ELT302-1 Design Elective: Art Direction and Copywriting, 3 credits

ELT302-2 Design Elective: Web Design V, 3 credits

Prerequisite: ELT301-2 Design Elective: Web Design IV

ELT302-3 – Design Elective: Video Production III, 3 credits

Prerequisite: ELT301 Video Production II

ELT302-4 Design Elective: Motion Design III, 3 credits

Prerequisite: ELT301-4 Design Elective: Motion Design II

Year Two, Semester 2A

Total hours/credits: 6

SOC302 Research Methods and Practice, 3 credits

ARH301 History of 20th Century Art, Music, and Culture, 3 credits

Year Two, Summer Term

Total hours/credits: 6

COM301 Organizational Communication, 3 credits

BUS401 Design Leadership, 3 credits

Year Three, Semester 1

Total hours/credits: 6

MKT401 Integrated Marketing and Strategy

Prerequisite: MKT302 Marketing II and BUS301

SCI301 Concepts in Physics: Light and Color, 3 credits

Year Three, Semester 2A

Total hours/credits: 6

GRD499 Portfolio Completion II, 6 credits

Prerequisites: ELT301, ELT302, MKT301, MKT302

Year Three, Spring Term B

Total hours/credits: 2

PRO399 Career Development, 2 credits

Year Three, Summer Term

Total hours/credits: 10

PRO499 Co-op, 10 credits

Courses may be distributed differently than indicated in this matrix. The Modern reserves the right to schedule courses at its discretion.

Curriculum is subject to change.

COURSE DESCRIPTIONS

ARH301 History of 20th Century Art, Music, and Culture, 3 credits

This course provides an in-depth examination of 20th century Western cultural productions. Students read, watch films, listen to music, view works of art, and engage in discussion about the intersection of high and popular culture over the past 100 years. Decade by decade, students explore art movements and the social, political, economic, technological, and scientific changes brought about by the Industrial Revolution. Special attention is given to the intersection between the arts and culture, as well as the qualitative aspects of Modernity and Postmodernity.

BUS301 Business Fundamentals, 3 credits

Successful completion of this course provides the student with a thorough

understanding of the basic functions and practices of business. Students will gain awareness of, and become adept with, processes and systems of the business workplace, as well as develop analytical skills to determine best practices within business contexts. This course will explore diverse business models, rules and laws regarding business taxes, payroll management, legal issues in business, corporate structures and systems, and how to meet the needs of various stakeholders in business relationships. Students will also learn about the various systems and structures that dictate business practices in a global economic setting, and will complete a variety of business writing assignments in this class.

BUS302 Entrepreneurship and Business Development, 3 credits

This course introduces students to the process of entrepreneurship and business development. Students completing this course will design and create a business plan for the development of a new business venture in the media industry. The course will cover theoretical approaches to entrepreneurship, best practices in business development, presentation of business ideas, and how to form and lead a startup company.

BUS401 Design Leadership, 3 credits

Students completing this course will learn about a variety of leadership styles and develop their own understanding of good leadership. Case studies and investigation of outcomes of various approaches to leadership in creative contexts are central to class discussion. Students will study business ethics, leadership philosophies, concepts of diversity, and how to foster the creativity of others while ensuring business needs are met.

COM301 Organizational Communication, 3 credits

This course provides a study of the theories of communication applied to organizations, including the role organizations play in society. Students will explore effective

communication strategies for work relationships, management practices, and organizational culture. Students will practice the analysis of organizational communication problems and be introduced to the interventions and methods of communication training.

**ELT301-1 Design Elective:
Branding, 3 credits**

Students completing this course will learn the process of developing brand identity, as well as objectives and strategies for the promotion of products and services. The course covers the use of channels in advertising strategy, and teaches students how to research and develop design solutions that incorporate marketing, budgeting, and client management. Students will engage in the process of brand management from idea inception through the final execution and production of promotional materials.

**ELT301-2 Design Elective:
Web Design IV, 3 credits**

Students completing this course will expand their skill sets in front-end web development and strategy. Course projects focus on content research, development execution, and designing responsive interfaces. Students will work to push their development skills to include animation and other details to enhance the user experience.

**ELT301-3 Design Elective:
Video Production II, 3 credits**

This course covers techniques and concepts of producing and editing digital video. Students will use various media applications to construct visual solutions to complex industry needs. Concepts such as image sequencing, story continuity, visual effects, color correction, media management, and narration will be covered.

**ELT301-4 Design Elective:
Motion Design II, 3 credits**

This course builds on the theories, techniques, and practices of motion

graphics and the integration of design, photo imaging, sound, video, and animation. Students will learn different approaches to telling stories and delivering messaging while maintaining a high level of design quality.

**ELT302-1 Design Elective: Art Direction
and Copywriting, 3 credits**

Successful completion of this course provides students with the opportunity to learn the working practices of an advertising agency. Students will learn how to develop and apply communications skills and strategies for use in different media contexts. Writing for advertising applications, leadership skills, and conceptual and strategic thinking are emphasized as students develop a creative campaign for branded products and services.

**ELT302-2 Design Elective:
Web Design V, 3 credits**

Successful completion of this course will provide students with improved skills in research and development solutions to user interface problems. Students work to create a wireframe workflow to design applications and interfaces that enhance the user experience. Focus is placed on promotion and branding and designing all aspects of the App product. This includes all App screens, supporting brand elements, a website, and collateral assets and graphics.

**ELT302-3 Design Elective:
Video Production III, 3 credits**

This advanced course in video production further develops students' skills in producing and editing digital video while focusing on pre-production, production, and post-production activities. Students will apply skills learned in prerequisite courses to develop their own creative works.

**ELT302-4 Design Elective:
Motion Design III, 3 credits**

This course provides students with advanced instruction in motion design using the latest industry standard software.

Students will refine their skills and further explore 2D and 3D animation design concepts. Research, analysis, and concept development and execution will be emphasized.

**ENS301 Environmental Science
and Sustainability, 3 credits**

This course provides students with a comprehensive understanding of the problems facing humanity and its environment. It presents environmental problems and the ethical, social, political, and technological bases for their solution. Students will explore a variety of challenges engendered by a changing world through an investigation of ecological foot printing, carbon energy, cycles, biodiversity, global climate change, atmospheric science, freshwater systems, soil and agriculture, and population growth.

**GRD499 Portfolio Completion II,
6 credits**

This course offers students guided assistance with producing a portfolio that will showcase their capabilities in various areas of expertise. Students create projects showing conceptual thinking, design capabilities, and production skills for review by art directors and recruiters.

**MKT301 Research and Visualization,
3 credits**

This course focuses on research and visualization in the marketing process. Students completing this course will have an understanding of the methods, skills, tools, and new metrics advertisers use to gain greater insight into consumer behaviors, and more accurately measure the relative success of marketing campaigns. Topics include media segmentation, assessing audience exposure, ROI, web analytics, big data, and quantitative and qualitative research methodologies. Students explore various methods of translating complex data, resulting from research, into visually dynamic and clearly communicative solutions. Topics include corporate communication systems, publication,

way-finding, interaction design, and explanatory and interactive graphics for use in print and digital media.

MKT302 Marketing II, 3 credits

Students completing this course are required to work together in groups to simulate a Marketing Team, creating a holistic Marketing Plan. Students apply the theoretical knowledge from MKT201 and MKT301 in the context of a real business scenario. Groups are required to determine the most effective marketing mix for varying products or services, and to compete against each other in presenting their pitch to resolve the client’s proposed problem. Fictional and real clients may be employed in this applied learning course.

MKT401 Integrated Marketing and Strategy, 3 credits

Successful completion of this course will yield students an improved understanding of marketing strategy. Students will learn how to manage multichannel marketing assets to develop strategies to reach larger audiences. Tactical efforts toward purchasing, placing, and managing interactive media marketing are emphasized. Topics include paid search, paid social media placement, and display advertising. The course explores the burgeoning world of mobile advertising, location-based advertising, and second-screen interaction, along with more traditional contexts for ad placement.

PRO399 Career Development, 2 credits

This course is designed to further prepare students for the transition from student to professional in the design industry. Students will enhance skills to effectively identify, compete, and secure professional career opportunities. Students will learn how to integrate self-knowledge into occupational and life decisions, set goals, and devise strategies to attain these goals.

PRO499 Co-op, 10 credits

The cooperative education course is designed to provide students with practical experience in the field of graphic design

as well as skills in design leadership by enhancing their abilities to conceptualize, articulate, and direct teams. Student will learn through direct experience about workplace dynamics, including how to communicate effectively, ask for help, accept criticism, and lead teams; effective business practices, including how to develop positive vendor relationships and respond to challenges in fast-paced, deadline-driven environments; and how to self-manage and self-identify, including how to enhance personal credibility, resilience, and flexibility. Projects include an experiential journal evaluated by the instructor, and work assignments to be directed by the student’s off-campus supervisor.

SCI301 Concepts in Physics: Light and Color, 3 credits

This course provides a study of the physics of optical phenomena. Topics include: optical instrumentation, interference of light, refraction, reflection, and color. Students will explore the optics of the eye and camera as well as the physiology of the eye and the nature of color vision.

SOC301 Anthropology and Human Behaviors, 3 credits

This course provides an in-depth look at cultural anthropology and how it influences human behaviors. It examines both past and current theoretical frameworks for understanding cultural patterns and practices. Contemporary cultural concerns such as globalization and human power dynamics will be examined and analyzed. This course will include a comparison of the similarities and differences among world cultures as well as comparative analysis of family organization, religious beliefs, educational systems, economics and governmental systems.

SOC302 Research Methods and Practice, 3 credits

Beginning with Quantitative Research, then progressing to Qualitative Research, and finally to Mixed Methods Research, this course will give students

an understanding of social science research. Drawing from the disciplines of psychology, marketing, sociology, and anthropology, students explore the questions, contexts, inputs, and methods used by researchers to probe our world. This course examines research methods from both a practical and theoretical perspective. Students will experiment with data collection techniques for quantitative data analysis, as well as interviewing and coding techniques employed in qualitative research. They will be charged with determining the appropriate methodology for given research projects. Utilizing tools for information gathering, this course will augment student understanding of a wide variety of disciplinary subject matter.

Curriculum is subject to change.

2019 DESIGN LEADERSHIP PROGRAM TOTAL COSTS

FULL-TIME PROGRAM

Year One Tuition

Semester 1.....	\$13,545
Semester 2A.....	\$16,254
Total Year One Tuition	\$29,799

Year Two Tuition

Semester 1.....	\$14,085
Spring Term A and Semester 2B	\$6,578
Total Year Two Tuition	\$20,663

SUPPLIES AND EQUIPMENT

Art Supplies	\$60
Books.....	\$495
Business Cards and Stationery.....	\$500
Software	\$542
Total Supplies.....	\$1,597

FEES

Library Fee	\$280
Printing Fee	\$600
Student Activity Fee.....	\$400
Total Fees.....	\$1,280

Approximate Program Total \$53,339

PART-TIME PROGRAM

Year One Tuition

Semester 1.....	\$5,418
Semester 2A.....	\$5,418
Summer Term	\$5,418
Total Year One Tuition	\$16,254

Year Two Tuition

Semester 1.....	\$5,634
Semester 2A.....	\$5,634
Summer Term	\$5,634
Total Year Two Tuition	\$16,902

Year Three Tuition

Semester 1.....	\$5,634
Semester 2A and Spring Term B	\$7,512
Summer Term	\$4,700
Total Year Three Tuition.....	\$17,846

SUPPLIES AND EQUIPMENT

Art Supplies	\$160
Books.....	\$495
Business Cards and Stationery.....	\$500
Software	\$813
Total Supplies.....	\$1,968

FEES

Library Fee	\$630
Printing Fee	\$1,120
Student Activity Fee.....	\$740
Total Fees.....	\$2,490

Approximate Program Total \$55,460

Sales tax is included in all applicable fees.

Additional general education courses may be required to meet the program’s graduation requirements. Costs for these courses are not included in the above estimates.

EXPLANATION OF EQUIPMENT, FEES, AND SUPPLIES

Enrollment Fee

An enrollment fee of \$125 must be paid by the applicant to be officially placed on the roster. Only Year One students pay this fee. The entire fee will be refunded if the

college is notified of withdrawal in writing within five days of signing the enrollment agreement.

Portfolio Submission Fee

A portfolio submission fee of \$12 must be paid by the applicant to SlideRoom in order to submit his or her portfolio work to The Modern for consideration.

Art Supplies

The total cost of art supplies for the full-time program is \$60 and \$160 for the part-time program. The cost covers presentation boards.

Books

Students are charged \$495 for book fees. The timing of book costs vary and are based on the student’s schedule.

Business Cards and Stationery

A \$500 fee covers the printing of business cards and note cards and the purchase of letterhead and envelopes. These items are designed by each student to showcase his or her artwork and skills, and are instrumental in the job search process.

Software

Students are charged \$271 per year for a subscription to the Adobe Creative Cloud.

Library Fee

Students are charged \$70 per term for library resources comprised of extensive databases, ebooks, videos, and tutorials including Safari Books Online, Proquest Research Library and Research Companion, and Artstor.

Printing Fee

Full-time students are charged \$600 total for printouts from The Modern printers. Part-time students are charged \$1,120 for printouts. This fee covers only prints and copies produced for The Modern related

assignments. Wide format prints are an additional \$10 each.

Student Activity Fee

The Student Activity Fee for full-time students is \$400 and for part-time students is \$740. This fee is for the improvement and enhancement of student life while attending The Modern and covers portions of extracurricular activities such as events, luncheons, guest speakers, student senate, student clubs, and recreational equipment. The fee also covers membership to the Dayton Art Institute and an activities pass to the YMCA - South Branch.

Laptop

Students are required to bring a MacBook Pro laptop to class. For specifications, please contact the Financial Aid Office.

Opt Out Policy

Students have the option of purchasing art supplies, books, and software on their own. To choose this option, please contact the Financial Aid Office.

The following is an addendum to The Modern College of Design’s 2018–2019 Catalog & Student Handbook. This addendum was published on March 22, 2019.

FACULTY + STAFF

Todd Berry, Instructor

Mr. Berry holds a Bachelor of Fine Arts in Drawing from Wright State University. He has worked as a creative director, art director, and graphic designer, and also has experience in web design and development, branding, storyboarding, and copywriting. Todd has earned many awards for his design work from organizations that include the American Ad Federation, ArtCenter Dayton, Print Magazine, and the Columbus Society of Communicating Arts. Todd teaches Traditional Illustration.

Sara Betts, Career Services Specialist

Ms. Betts holds a BA in Communications from the University of Dayton. She has experience in design, marketing, writing, and editing, including as a designer for the Los Angeles Newspaper Group and Variety, and as a writer for Music, Inc. magazine. Sara works with first-year students to help them find summer internships following their first year at The Modern. She also works to bring employers to The Modern’s career fair and helps graduates find opportunities in the field of design.

Sarah Clark, Academic Librarian

Ms. Clark holds a Master’s of Library and Information Science from Kent State University and a BA from Cedarville University. She has experience in academic library collection development and in university research. Sarah collaborates with The Modern librarian to further expand the school’s library resources.

Betsy McFaddin, Executive Assistant

Ms. McFaddin holds an Associate Degree in Graphic Design from Kendall College of Art and Design. She has broad experience in the design industry as a production artist, production manager, and senior producer, and has managed purchasing and scheduling for a major design firm.

Betsy serves as an executive assistant, providing administrative support to The Modern’s president.

Mary Page, Instructor

Ms. Page holds a Bachelor of Fine Arts in Visual Communication Design from the University of Dayton. She has experience as a graphic designer, copywriter, and editor. A U.S. Army Veteran, she has also worked in higher education course development. Mary teaches Portfolio Completion.

Brian Petro, Director of Career Services

Mr. Petro earned a BA from the Cleveland Institute of Art. He has many years of experience as a digital marketing consultant and as a college instructor, and writes for a popular online magazine that promotes events in the greater Dayton area. Brian connects with companies to develop externship opportunities for students. He also helps students prepare for the professional environment by teaching interview techniques and resume writing. Brian teaches the Externship course.

The following staff member no longer works at The Modern: Jeremy Evans

2020 DESIGN PROGRAM

The following outlines the costs and fees for students enrolling in the 2020–2022 Design Program at The Modern.

LENGTH OF PROGRAM

The number of months for completion of the associate degree program for the class starting on August 17, 2020 and graduating on June 5, 2022 spans 22 calendar months. The design program consists of a two-year, full-time, daytime program of two fifteen-week semesters in Year One [30 weeks total], two fifteen-week semesters in Year Two, and a four-week Spring Term in Year Two [34 weeks total]. Courses are held Monday through Friday during the hours of 8:30am to 6:00pm.

Year One, Semester One consists of 310 clock hours, or 17 credit hours of courses. Year One, Semester Two consists of 270 clock hours, or 15 credit hours of courses. Year Two, Semester One consists of 285 clock hours, or 15 credit hours of courses. Year Two, Semester Two consists of 405 clock hours, or 15 credit hours of courses. Year Two, Spring Term consists of 135 clock hours, or 3 credit hours of externship. Over the two-year period, this is a total of 1,405 semester clock hours, which totals 65 semester credit hours.

2020 DESIGN PROGRAM

TOTAL COSTS

Year One Tuition

First semester	\$15,963
Second semester	\$13,540
Total Year One Tuition	\$29,503

Year Two Tuition

First semester	\$14,085
Second semester/spring term	\$15,495
Total Year Two Tuition	\$29,580

SUPPLIES, EQUIPMENT, AND OTHER FEES

Art Supply Fees.....	\$319.48
Book Fees.....	\$710.17
Digital Camera Fee	\$659.00
Website Hosting Fee.....	\$49.20
Personal Identity Set Fee	\$500.00
Software Fees	\$656.75
Equipment Fee	\$3,660.00
Activity Fees.....	\$400.00
Library Fees	\$282.24
Printing Fees	\$599.96
Total Fees.....	\$7,836.80

Approximate Program Total .. \$66,919.80

EXPLANATION OF FEES

ENROLLMENT FEE

An enrollment fee of \$125 must be paid by the applicant to be officially placed on the roster. (If paid by December 31 of the year prior to starting classes, the fee is \$75.)

Only Year One students pay this fee. The entire fee will be refunded if the college is notified of withdrawal in writing within five days of signing the enrollment agreement.

ART SUPPLY FEES

Students are charged Year One art supply fees of \$113.36 for Semester 1 and \$29.63 for Semester 2. Students are charged Year Two art supply fees of \$27.91 for Semester 1 and \$148.58 for Semester 2.

The total cost of art supplies for both years is \$319.48. The supplies include a variety of art supplies, a flash drive, and a portfolio presentation book.

BOOK FEES

Students are charged \$710.17 for book fees. The timing of book costs vary and are based on the student's schedule. Students have the option of purchasing their own books.

DIGITAL CAMERA FEE

Students are charged a Year One, Semester 1 fee of \$659 for the purchase of a digital camera. If students already own a digital camera, the purchase of the camera and the fee might be waived by obtaining the photography instructor's approval.

WEBSITE HOSTING FEE

Students are charged a Year Two, Semester 2 fee of \$49.20 for the purchase of a unique domain name and a one-year hosting plan for the student's personal portfolio website.

PERSONAL IDENTITY SET FEE

During second semester of Year Two, a \$500 fee covers the printing of business cards and note cards and the purchase of letterhead and envelopes. These items are designed by students to showcase their artwork and skills, and are instrumental in the job search process.

SOFTWARE FEES

Students are charged \$304.45 in Year One and \$352.30 in Year Two for software. This includes a two-year subscription to Adobe Creative Cloud, and subscriptions to Microsoft Office 365 and Coda.

EQUIPMENT FEE

First-year students are required to bring an Apple MacBook Pro laptop computer, iPad, and accessories to class each day. For package options, contact the Financial Aid Office; recommended equipment packages may cost \$3,660 or more.

If a student already owns the required equipment, the purchase of the equipment and the fee might be waived by obtaining approval from the Director of IT.

An equipment deposit of \$200 is due by July 1, 2020.

ACTIVITY FEES

The Activity Fee is \$200 per year (\$400 total). This fee is for the improvement and enhancement of student life while attending The Modern and covers portions of extracurricular activities such as events, luncheons, guest speakers, student senate, student clubs, and recreational equipment. The fee also covers membership to the Dayton Art Institute and an activities pass to the YMCA - South Branch.

LIBRARY FEES

Students are charged \$141.12 in the first year and \$141.12 in the second year (\$282.24 total) for digital library resources. Included are extensive databases, ebooks, videos, and tutorials such as Safari Books Online, ProQuest Research Library, ProQuest Research Companion, Artstor, and Credo Academic Core.

PRINTING FEES

Students are charged \$299.98 per year (\$599.96 total) for printouts from The Modern printers. This fee covers only prints and copies produced for The Modern related assignments. Wide format prints are an additional \$10 each.

RETURNED CHECK FEE

There is a \$30 charge for returned checks. Payment is required in cash or cashier's check only.

The Modern College of Design | 1725 East David Road | Kettering, Ohio 45440

The Modern College of Design is accredited by the ACCSC and registered with the State Board of Career Colleges and Schools (Registration #85-03-0958T). Financial aid is available to those who qualify. For more information about our graduation rates, the median debt of students who completed the program, and other important information, please visit our website at www.themoderncollegeofdesign.com/gainful-employment-disclosure/.

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